

## Notice of Meeting

# Overview and Scrutiny Committee

**Date:** Wednesday 2 November 2022

**Time:** 5.30 pm

**Venue:** Conference Room 1, Beech Hurst, Weyhill Road, Andover,  
Hampshire, SP10 3AJ

**For further information or enquiries please contact:**

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**Legal and Democratic Service**

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The recommendations contained in the Agenda are made by the Officers and these recommendations may or may not be accepted by the Committee.

**PUBLIC PARTICIPATION SCHEME**

*If members of the public wish to address the meeting they should notify the Legal and Democratic Service at the Council's Beech Hurst office by noon on the working day before the meeting.*

### **Membership of Overview and Scrutiny Committee**

#### **MEMBER**

#### **WARD**

Councillor N Lodge (Chairman)	Andover Downlands
Councillor N Matthews (Vice-Chairman)	Andover Romans
Councillor G Bailey	Blackwater
Councillor D Baverstock	Romsey Cupernham
Councillor C Borg-Neal	Andover Harroway
Councillor Z Brooks	Andover Millway
Councillor T Burley	Andover Harroway
Councillor D Coole	Anna
Councillor Cooper	North Baddesley
Councillor N Gwynne	Romsey Cupernham
Councillor K Hamilton	Andover Harroway
Councillor V Harber	Andover St Mary's
Councillor M Hatley	Ampfield & Braishfield
Councillor J Neal	Andover Millway
Councillor J Parker	Romsey Tadburn
Councillor R Rowles	Andover Winton
Councillor T Swain	Chilworth, Nursling & Rownhams
Councillor A Warnes	North Baddesley

## Overview and Scrutiny Committee

Wednesday 2 November 2022

### AGENDA

The order of these items may change as a result of members of the public wishing to speak

- 1 Apologies
- 2 Public Participation
- 3 Declarations of Interest
- 4 Urgent Items
- 5 Minutes of the meeting held on 21 September 2022
- 6 Call in Items
- 7 Urgent decisions taken since last meeting
- 8 **Work of the Test Valley Community Safety Group** 5 - 23  

A report on the work of the Test Valley Community Safety Group over the past twelve months and the priorities for the year ahead (30 minutes)
- 9 **Update on Climate Emergency Action Plan (2020) - Review of Progress** 24 - 30  

An update on the delivery of the Climate Emergency Action Plan (30 minutes)
- 10 **Report of the Community Infrastructure Levy (CIL) and Section 106 (S106) Panel** 31 - 65  

To consider the findings of the community Infrastructure Levy (CIL) and Section 106 (S106) Panel to review how S106 and CIL funds have been utilised between 2016 and 2022 (30 minutes)

**11 Updates on Panels**

Lead Members to update the Committee on the progress of their Panels (10 mins)

**12 Programme of Work for the Overview and Scrutiny Committee**

**66 - 80**

To enable Members to keep the Committee's future work programme under review (20 minutes)

## **ITEM 8          Work of the Test Valley Community Safety Group**

Report of the Community Engagement Manager (on behalf of the Test Valley Partnership)

### **Recommended:**

- 1. That the report be acknowledged and partnership approach be endorsed.**
- 2. That Officers bring a report back to Overview and Scrutiny in autumn 2023 to give an annual update on the work of the Community Safety Management Group.**

#### **SUMMARY:**

- A report on the work of the Test Valley Community Safety Group over the past twelve months and the priorities for the year ahead.

### **1 Introduction**

- 1.1 This report follows previous reports the last of which was in November 2021, in regard to specific elements of work undertaken by the Community Safety Management Group (CSMG).
- 1.2 This report summarises the priorities of the CSMG and gives examples of some of the projects and operations it has initiated and operated, its successes and challenges over the past twelve months.

### **2 Background**

- 2.1 The CSMG is a sub-group of the Test Valley Partnership and comprises of the statutory Community Safety Partners (TVBC; Police; Fire & Rescue Service; Clinical Commissioning Group; Probation), plus other relevant local Community Safety Partners such as Registered Social Landlords, Neighbourhood Watch, Street Pastors, Youth Crime Prevention (YCP), Town Centre and BID managers, amongst others.
- 2.2 It enables organisations working locally in this sector to respond to the needs of communities in a co-ordinated and organised way by sharing skills, resources and data. The group addresses community safety specific issues on a tactical and localised level. This allows for responsible authorities and other local agencies and partners to work in partnership to develop and implement strategies to tackle crime, disorder and anti-social behaviour priorities locally.
- 2.3 Officers from TVBC also attend monthly confidential Police Tactical Command Briefing Meetings to help ensure that effective two-way communication and co-ordination is maintained on key issues between the CSMG and Police. CSMG priorities are a standing item on this agenda.

- 2.4 The group has noted that this period has been impacted heavily by the Covid-19 pandemic and extended periods of lockdown. As a result it is difficult to provide accurate interpretation of year-on-year data, and so the data provided is for information purposes, rather than for longer term trend analysis.

### **3 Corporate Objectives and Priorities**

- 3.1 The CSMG has collectively assessed and proposed the partnership priorities to the Test Valley Partnership annually, and were agreed in October 2022.

The CSP Priority Areas for 2021/22 will remain:

- Community Crime Prevention and Public Safety. To increase public reassurance and confidence to report issues to public bodies.
  - Anti-Social Behaviour, through Positive engagement and early intervention with young people, to identify and address potential causal issues of behaviours.
  - Supporting Vulnerable People in Need, including issues of Domestic Abuse, Scams, and Hate Crime.
  - Drug related harm, including knife crime and Modern Slavery linked to 'County lines'.
  - Fire Safety; including the promotion of Safe and Well visits and advice.
  - Maintain rural community confidence, through encouraging co-operative partnership amongst landowners and partners.
  - To encourage co-operative partnership amongst agencies and community/voluntary sector groups working towards enhanced and positive communities.
- 3.2 In addition, monthly sub-group casework meetings (Community Multi-Agency Risk Assessment Conferences) are also held in the North & South of the district with all relevant partners to discuss and plan for cases on an individual basis.

### **4 Context**

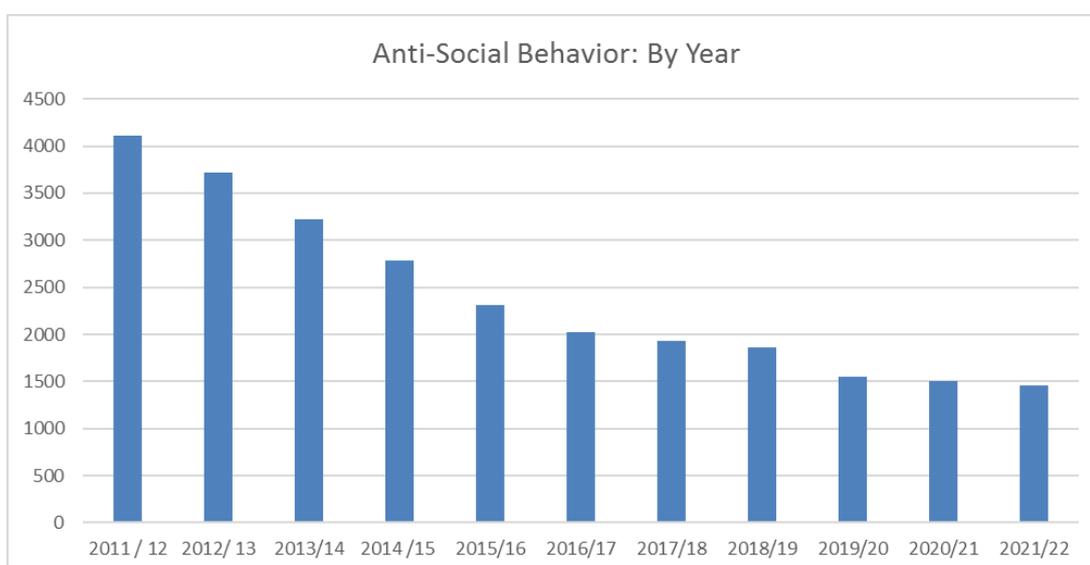
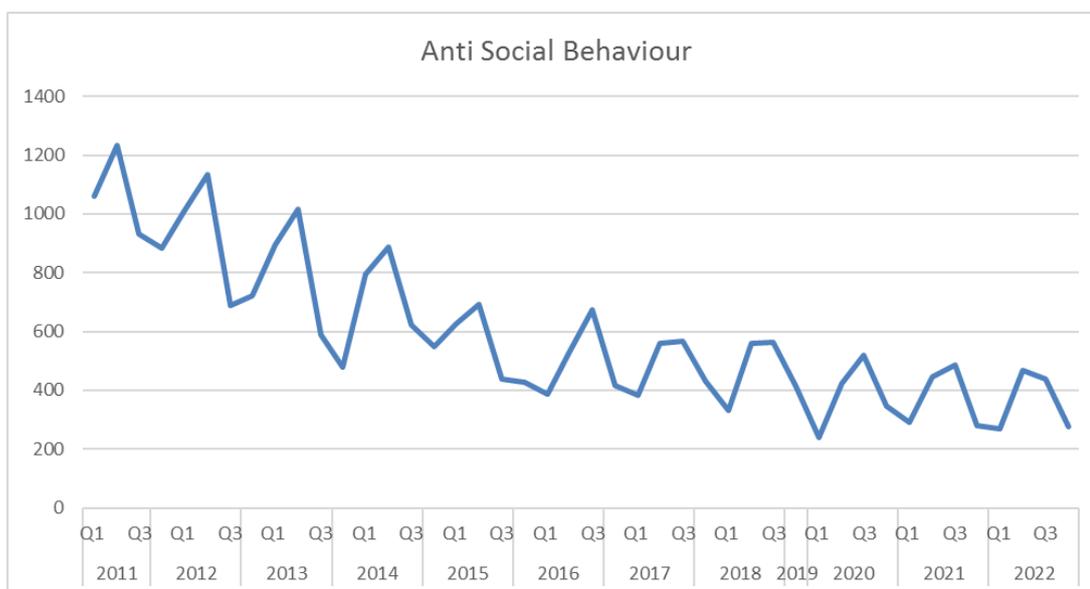
- 4.1 The diverse nature of the Community Safety Management Group, incorporating statutory, voluntary and third sector organisations linked to community safety allows for a wide range of information, skills, capacity and intelligence to be brought to the group and incorporated into discussions and projects. It also allows for important messages around crime prevention and public safety to be disseminated to these groups and their wider community networks.
- 4.2 This period has continued to have been impacted by the Covid-19 pandemic restrictions. Therefore it is difficult to provide accurate an interpretation of year-on-year data

4.3 In 2021/22, Total Crime in Test Valley increased by 1,588 despite having fallen in the previous year, overall increasing by 662 to the pre-pandemic period. Reporting levels were consistent across each of the first three quarters of 2021/22 before falling in Quarter 4 (Jan - March 2022).

## 5 Anti-Social Behaviour

5.1 Analysis of the available data shows that reports of incidents of ASB made to Police for the year to 31<sup>st</sup> March 2022 have continued to fall by a further 51 incidents (3.26%) in 2021/22. Across the year the majority of these reports were classified as 'Community' (83.3%), with others being recorded as 'Personal' (3.6%) or 'Environmental' (13.1%) based.

5.2 In 2021/22, reports decreased year-on-year in quarters 1, 3 and 4, peaking in June and August, likely to be linked to the European Football Championships, before falling back in December, Jan and February. However, a spike was noted in March 2022, with reports rising largely down to issues of youth ASB in Andover Town Centre and led to the formation of Op Solar.



- 5.4 When considered by Ward, the highest levels of reports of ASB remained noted in St Marys (278:+5); Alamein (153: -55); Winton (148: +15) and Abbey (132: +3) wards 1. Countywide, Test Valley District recorded the sixth lowest levels of ASB over the year, without adjustment for population numbers
- 5.5 Online reports of incidents of Anti-Social Behaviour to Test Valley Borough Council's Community Safety Team fell from 174 in 2020/21, to 124 in the year to 31st March 2022.
- 5.6 Data from the risk factors shows that Test Valley is not included in the three districts with the highest risk of violence across Hampshire. All districts, bar one, recorded an increase in the number of crimes. After factoring in population, Test Valley was not listed in the Top four published districts with the highest rates of crime per head.
- 5.7 When focusing on the narrow definition of most serious violence (where the aggrieved or offender was aged under 25), Test Valley was not listed in the published top 3 areas which had the largest number of crimes, or those with the highest numbers of these crimes which involved a knife, where the aggrieved or offender was aged under 25. Analysis of narrow definition most serious violence indicated there was one hotspots within the district, in Alamein Ward. However, focusing on small area analysis (below beat level) using 2020/21 data the areas has not been highlighted as an area with high numbers of knife crime in those aged under 25.

## **6 Partnership Projects**

- 6.1 The CSMG co-ordinates a range of operations and projects to help address the priorities and key issues identified. A sample of the recent partnership operations and projects planned and monitored via the CSMG are outlined below:
- 6.2 'Op Mazi': 2021/22 was again impacted heavily by the pandemic as were those who had previously been noted as being 'street –attached' and very few complaints were received from the public. Partnership patrols continued to be completed from July through to October. A small a number of individuals were noted and engaged with whilst out drinking but in the main had moved away from Pocket Park to more discrete areas where they were less visible. Various reports of begging in the town centre were received but these revolved around two repeat offenders. In March 2022, the Op Mazi patrols were aligned with those of Op Solar to provide a high visibility presence in the town centre to address both issues collectively, and will resume in summer 2022.
- 6.3 'Op Solar' – Was a joint operation launched by Police to address increasing Youth crime and ASB issues which were being reported in Andover Town Centre in early spring 2022. The operation was a district priority and combined increased co-ordinated patrols with additional partnership diversionary and engagement activities for young people, including new Pool competitions and a DoF scheme, alongside increased use of ABC's, parental home visits, community beat surgeries, out court disposals and other enforcement action as appropriate. The project has continued into 2022/23.

- 6.4 'ICE': As a result of the Covid pandemic and resultant lockdown periods, the ICE programme was suspended during 2021/22. In the interim, the project has been reviewed and it is planned that this will resume in the New Year subject to guidelines and any restrictions at that time.
- 6.5 Community Safety Week – March 2022 saw the inaugural Test Valley Community Safety Week take place. Test Valley Borough Council, along with partners Yellow Brick Road and Resilience Voyage, ran a series of events in Andover and Romsey focusing on working to support and educate young people in helping to deter negative and anti-social behaviours.
- 6.6 One highlight of the week was the 'Choose Your Own Path' bus, operated by mental health and young people's group Resilience Voyage. The bus toured the borough, providing young people with an immersive experience involving workshops and interactive activities to help educate them on different topics including the dangers of substance misuse, knife crime and gang exploitation, designed to impart important knowledge and understanding in a fun and interactive way. 90% of attendees noted an increase in their knowledge and understanding in 1 or more of the 4 areas with the majority of these noting an increase in 3 or 4 of the areas (56%). The main areas that the young people felt they had increased understanding in were, Self-awareness in how you think, feel and behave and knowledge on dealing with substance misuse situations.
- 6.7 Big Band Buffet: Due to the Covid-19 Restrictions in place, and the vulnerabilities of the demographic involved with the Big Band Buffet did not take place in 2021/2. The event will be resumed in October 2022.
- 6.8 Legacy Project: The CSMG has worked with 'The Yellow Brick Road' partners, to fund and implement 'The Legacy Project'. This is an early intervention programme tackling the risk of criminal exploitation of young people, including serious violence, gang life, county lines and modern slavery, by positive engagement with mentors with similar life experiences. Since its launch as a pilot in Andover in 2020, the project was successful in receiving funding to expand to the whole of Test Valley from April 2021.
- 6.9 In the year 2021 – 2022, 71 nominations for The Legacy Project were received from across Test Valley (up from 30 nominations in 2020/21). Nominations come from Police, Children's Services, Schools and self-nominations. Of these 54 have worked with mentors for 12 weeks each. 63% of beneficiaries showed improvement in 3 or more development areas.
- 6.10 Drug Related Harm Partnership: The Drug Related Harm Partnership has continued to operate successfully to help with the sharing of information and intelligence between agencies and police. The group meets bi-monthly to gather intelligence and co-ordinate responses to local drug related activity in a holistic manner.

## 7 Other Aspects

- 7.1 'Cut it Out': Cut It Out is a new initiative developed by TVBC to help promote information about, and access to Domestic Abuse services locally. The project aims to work with and train volunteers from the hair and beauty sectors to become 'Domestic Abuse Ambassadors', and to spread this knowledge to staff, customers, and others in the sector. The objective being to provide a safe space for women to raise and discuss issues of DA in neutral environment, to understand what constitutes DA and the options available to them.
- 7.2 The project began being piloted in Romsey / Southern Test Valley from January 2022, utilising free training from 'Stop Domestic Abuse'. The project pilot was well received, although there were concerns about the timing post covid lockdown, and the level of time training would take (2x 1/2day sessions), in the sector whilst recovering from the pandemic and its effect on businesses. To this end the remaining pilot has been postponed to reduce pressure and encourage take up longer term.
- 7.3 Community-MARACs [Multi Agency Risk Assessment Conferences] are partnership case conferences which allow action planning using a Harm Centred Approach. All referrals received which are assessed as 'High Risk' will be heard at a case conference within 7 days. In 2021/2 the Community-MARACs had 33 cases referred and reviewed across the district, unchanged from the previous year
- 7.4 Op Convergence / Op Trail – following cross-border reports with Southampton City Council of increased motorcycle nuisances on the area adjoining Chilworth, Nursling and Rownhams Ward and Coxford Ward (SCC), a joint project is underway with partners including Police, disability groups, forestry agencies and communities based on Op Convergence to develop a sustainable response plan to these issues and an agreed approach to reduce the issues of noise and nuisance to local residents.
- 7.5 PREVENT: The CSMG is linked into the countywide Prevent Board which leads on counter-terrorism, and allows for effective information sharing between the strategic leads and the wider community on the requirements and duties.
- 7.6 'Channel' is the government programme which supports individuals identified as being at higher risk. Two referrals were made to the Channel Panel from Prevent in the district in 2021/22, both of which were considered and adopted by the panel for further support 2.
- 7.7 Community Trigger: 'Community Trigger' is a statutory device which gives victims and communities the right to request a formal review of their case where they feel that anti-social behaviour issues remains unresolved, and circumstances of ASB meet a set threshold.

- 7.8 In 2021/22 no formal Community Trigger review requests were received, although Test Valley Borough Council did voluntarily instigate a Community Trigger following a report made by a resident where the criteria met the requirements. This aspect of the process has been concluded and the case continues to be monitored under the Community-MARAC.
- 7.9 Domestic Homicide Reviews: During 2021/22 one new request to consider a Domestic Homicide Review was received from a national support agency. The case did not meet the criteria for a DHR and following discussions with the referring agency and family representatives, was referred to the Hampshire Safeguarding Adults Partnership for a Serious Safeguarding Review to be considered as the most appropriate model for investigation in to its circumstances.
- 7.10 In August 2022 we received clearance from the Home Office to publish details of the previous review, anonymised as 'Glen'. We await clearance from the Home Office to publish details of the review for 'Nicole', although the partnership action plans which were derived from the recommendations of both reviews have now been implemented in full.

## **8 Future Legislative Duties**

- 8.1 The government have recently announced plans for new statutory duties for local authorities and community safety partnership under the Police, Crime, Sentencing and Courts Act 2022. These include the duty to develop a Serious Violence Assessment, and process and to undertake independent Offensive Weapon Homicide Reviews (OWHR's).
- 8.2 The Serious Violence Duty will require Community Safety Partnerships (locally the Test Valley Partnership) including local authorities, the police, fire and rescue authorities, specified criminal justice agencies and health authorities to work together to formulate an evidence based analysis of the problems associated with serious violence in a local area, and then produce and implement a strategy detailing how they will respond to those particular issues. Prisons, youth custody agencies, RSLs and educational authorities may also be required to work with these core partners.
- 8.3 Specially the Test Valley Partnership will be required to establish a local problem profile which will support the development of a published strategy within one year of the date of the duty's commencement, promote the Strategy publicly on a public facing website and web link shared with the Home Office, and review it at least annually and disseminated through annual reporting processes.
- 8.4 An OWHR will require CSP's (local the 'Test Valley Partnership') to complete an independent review following a homicide where the death of a person, or events surrounding it, involved the use of an offensive weapon. The purpose of an OWHR is to: to identify the lessons to be learnt from the death, and to consider whether it would be appropriate for anyone to take action in respect of those lessons learnt

- 8.5 There are a number of outstanding questions on both of these new duties, including the resources and funding to support them, and each are likely to come into force in November 2022. We are currently working with other authorities, CSPs, HCC and the Police and Crime Commissioner to develop a co-ordinated local approach to how we progress these.

Annex

- 2021/22 Strategic Assessment Report.

**9 Equality Issues**

9.1 None

**10 Other Issues**

10.1 Environmental Health Issues - none

10.2 Sustainability and Addressing a Changing Climate - none

10.3 Property Issues - none

10.4 Wards/Communities Affected – none

<u>Background Papers (Local Government Act 1972 Section 100D)</u>			
None			
<u>Confidentiality</u>			
It is considered that this report does not contain exempt information within the meaning of Schedule 12A of the Local Government Act 1972, as amended, and can be made public.			
No of Annexes:	1	File Ref:	N/A
Officer:	Andrew Pilley	Ext:	8640
Report to:	Overview & Scrutiny Committee	Date:	2 November 2022

Test Valley  
PARTNERSHIP



## Test Valley Community Safety Partnership: Strategic Assessment 2021/22:

### June 2022.

This assessment covers incidents in regards to Crime and Community Safety in the Test Valley Partnership area for the period from 1<sup>st</sup> April 2021 to 31<sup>st</sup> March 2022. This period has continued to have been impacted by the Covid-19 pandemic restrictions. Therefore it is difficult to provide accurate interpretation of year-on-year data, and so the data provided is for information purposes, rather than for longer term trend analysis. Data from the last year pre-pandemic is also included for baseline comparison purposes.

#### Test Valley District Crime Data (2021/22 vs 2020/21): <sup>1</sup>

Crime Type:	No.	Change: +/-	+/-:2019/20 (Pre-pandemic)
• Homicide	4	(+4)	(+3)
• Violence with Injury	1,013	(+270)	(+24)
• Violence without Injury	2,531	(+712)	(+609)
• Rape	130	(+24)	(+22)
• Other Sexual Offences	266	(+84)	(+66)
• Robbery of Business	6	(+1)	(-6)
• Robbery of Personal Property	54	(+24)	(+3)
• Residential Burglary	366	(+17)	(-109)
• Burglary (Business and Community)	199	(-15)	(-1)
• Vehicle Offences	577	(+72)	(-10)
• Theft from person	60	(+37)	(+7)
• Bicycle Theft	62	(-8)	(-7)
• Shoplifting	216	(-19)	(-211)
• Criminal damage	663	(+22)	(-71)
• Arson	16	(-0)	(-10)
• Trafficking of Drugs	49	(-14)	(+9)
• Possession of Drugs	190	(+2)	(-54)
• Possession of Weapons	83	(-0)	(-13)
• Public Order	982	(+147)	(+203)
• Anti-Social Behaviour	1,453	(-51)	(-89)

1: 'Interact'; Office of the Police and Crime Commissioner for Hampshire & IOW.

2: Hampshire CC (VRU / Prevent Partnership Board)

4: Aster Housing

6: Vivid Housing

8: Test Valley Borough Council.

10: Andover BID.

12: Hampshire Domestic Abuse Partnership

3: Test Valley Community Safety Management Group

5: Hampshire Police

7: Abri Group

9: West Hampshire Clinical Commissioning Group

11: Yellow Brick Road

13: Andover Street Pastors.

• Rural Crime	2,104	(+389)	(+406)
• Total Crime	8,373	(+1,588)	(+662)

In 2021/22, Total Crime in Test Valley increased by 1,588 despite having fallen in the previous year, overall increasing by 662 to the pre-pandemic period. Reporting levels were consistent across each of the first three quarters of 2021/22 (n= 2,151, 2,057, 2,185) before falling to 1,812 in Quarter 4 (Jan - March 2022). The highest levels of reports were made in November, June and July (770, 762, 753), whilst these fell to 645 in February and 449 in March <sup>1</sup>.

On a ward levels basis, the highest levels of reports were made in St Mary's (1,665); Alamein (1,171) and Winton (664). In the South of the District the highest levels of reports were made in Abbey Ward (532). Where considered on a per population basis, the trend showed that St Mary's (161.9 / 1,000), Abbey (113.8), Alamein (106.3) and Romsey Extra (98.6) showed the highest rates<sup>1</sup>.

A total of 183 incidents were recorded as 'Hate Crimes', up from 127 in 2020/21. Reports peaked in October (n=25), and were lowest in May (6) and March (5)<sup>1</sup>. Of these 105 were classified as 'Race Hate' (78 in 2020/21), 6 were related to faith or religion (previously 5); 7 were linked to gender (4), plus 34 sexuality related (31). A significant rise was noted in reports of disability based hate crimes (43) from 9 and 15 in the two preceding years <sup>1</sup>. When assessed by population sizes, the overall rate of recorded hate crimes in Test Valley stands at 1.494, which is the fifth lowest level in Hampshire<sup>1</sup>.

A total of 853 (+160) reports were classified as 'Business Crimes', the seventh lowest rate in Hampshire, and representing 10% of all crimes (previously 10.3%). The majority of these were categorised as shoplifting (208), business burglary (151) or thefts (195) <sup>1</sup>.

### Anti-Social Behaviour:

Analysis of the available data shows that reports of incidents of ASB made to Police have continued to fall by a further 51 incidents (3.26%) in 2021/22. Across the year the majority of these reports were classified as 'Community' (83.3%), with others being recorded as 'Personal' (3.6%) or 'Environmental' (13.1%) based.

In 2021/22, reports decreased year-on-year in quarters 1, 3 and 4, peaking in June (190) and August (177), likely to be linked to the European Football Championships, before falling back in December, Jan and February (89; 85; 70). However, a spike was noted in March 2022, with reports rising to 113. This was largely down to issues of youth ASB in Andover Town Centre and led to the formation of Op Solar.

From its peak in 2011 at 1,234 in Quarter 2 of that year, reports fell to 268 in Quarter 4 of 2021/22 (latest available figures).<sup>1</sup>

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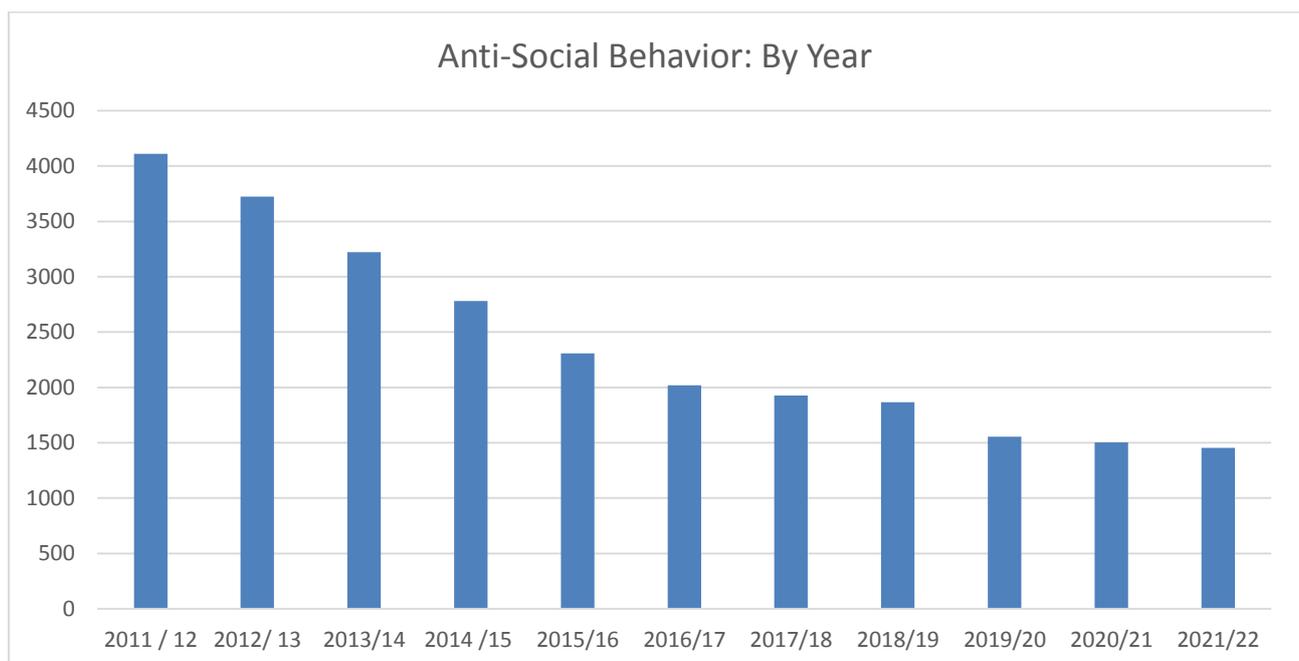
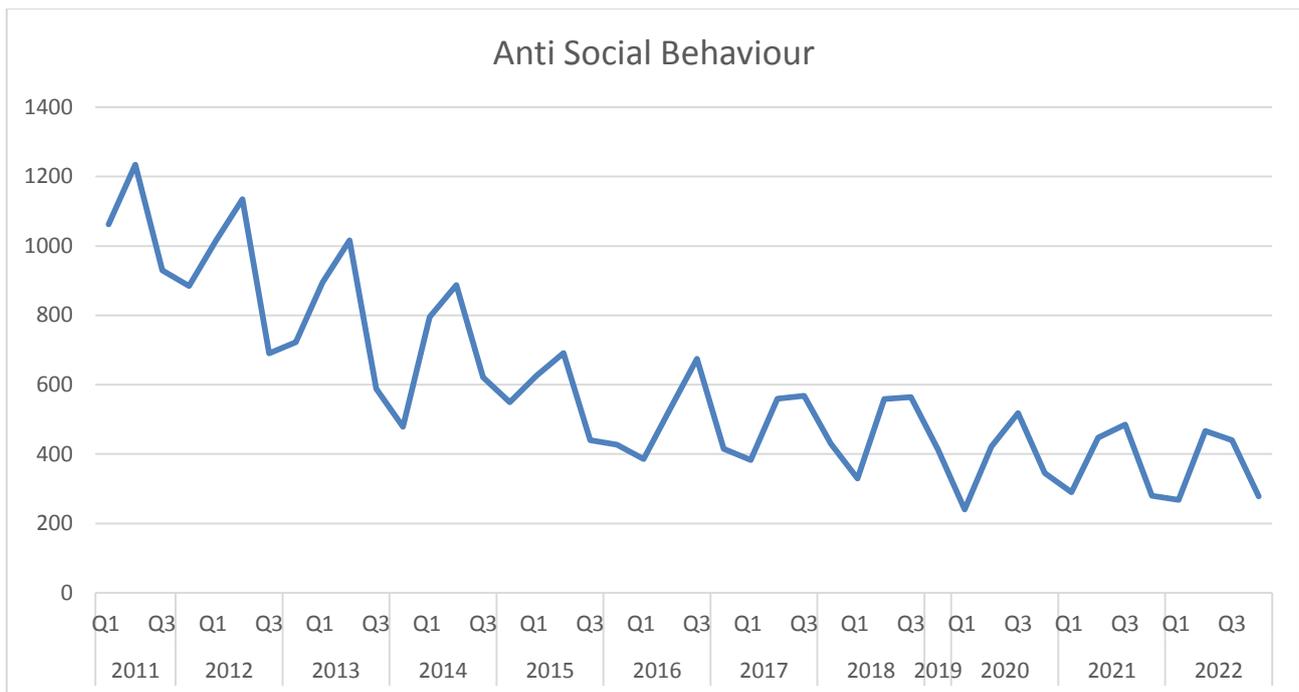
5: Hampshire Police

7: Abri Group

9: West Hampshire Clinical Commissioning Group

11: Yellow Brick Road

13: Andover Street Pastors.



When considered by Ward, the highest levels of reports of ASB remained noted in St Marys (278:+5); Alamein (153: -55); Winton (148: +15) and Abbey (132: +3) wards <sup>1</sup>. Countywide, Test Valley District recorded the sixth lowest levels of ASB over the year, without adjustment for population numbers <sup>1</sup>.

Overall for Hampshire the crime rate (including anti-social behaviour incidents) was 64.0 per 1,000 people in the population (measuring from Oct 2020 – Sept 2021) <sup>9</sup>. Violence against a person was the most frequently report crime (25.3 per 1,000) followed by Theft (14.5 per 1,000). In Test Valley these

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rates were close to the average, 63.0 for all crime types, 24.5 for Violence against a person and 16.1 for Theft offences. The area within the district with the highest rates of all crimes was Andover town centre <sup>9</sup>.

Online reports of incidents of Anti-Social Behaviours to Test Valley Borough Council's Community Safety Team fell from 174 in 2020/21, to 124 in the year to 31<sup>st</sup> March 2022 (-50) <sup>8</sup>.

During 2021/22, Aster Housing's ASB Team opened a total of 299 cases across their local stock of 5,854 properties. Of these, 113 were domestic abuse cases; 33 were related to drugs; and 16 concerned noise reports. A total of 34 involved verbal abuse, harassment and intimidation, with 12 related to physical violence. 8 cases were hate related. A further 70 cases were linked to Anti-social behaviours <sup>4</sup>. Vivid Homes have reported a total of 25 incidents of ASB (for the period July 2021 – June 2022), of which 12 pertain to domestic abuse or honour crimes, and 4 to drug related nuisance. For context in 2020/21 Vivid held a total stock of 904 properties across the district <sup>6</sup>. No confirmed stock figures have been available for the year to March 2022.

The Andover Business Improvement District [BID] operate a team of Rangers who undertake high-visibility patrols of the town centre, who have authorised powers to enforce the Public Space Protection Order in the area. Of the incidents most relevant to this process, their highest levels of report made during the year were for Begging (146); Young People (69); Drug Use (44); and Public Disorder (36).

Within this data the highest levels of reports for Begging took place in Quarter 1 (April 27; May 25; June 18), with report rates falling quarterly to 10 in Quarter 4. For Drug Use the peak was also in April (26) with no subsequent month exceeding 4 reports. Rangers also recorded 25 breaches of the Public Spaces Protection Order, which included 17 pertained to antisocial behaviours resulting from the consumption alcohol (8) or its seizure (9), and 7 of public defecation or urination <sup>10</sup>. As this is the first full year of the Rangers operation, there is no previous benchmark data on which for comparison on these figures at this time.

Andover Town Street Pastors have been unable to operate during the lockdown and other Covid-19 restriction periods. However, they are in the process of recruiting new co-ordinators with a view to resuming their activities in the near future <sup>13</sup>.

### **Domestic Abuse:**

Nationally the pandemic lockdown periods have seen a significant increase in reports of Domestic Abuse over this period. In Test Valley, a total of 1,494 reports were made to Police, an increase of 274 (22.5%). This represents the fifth lowest rate across Hampshire. Most months from May onwards saw year-on-year increases in the levels of reports, with peaks in June and July (141/149) again likely linked to the European Football Championships, and December and March (133 / 148) whilst dipping between these periods to a low in October (95)<sup>1</sup>.

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The majority of reports were made for 'violence without injury' (898), followed by 'violence with injury' (323), and rape (65). Of these reports, the majority of victims were aged between 25-29 (207; +3), of which 70 (-5) were listed as repeat victims, with next highest concentration being aged between 30-34 (187; -52), of which 62 (-15) were listed as repeat victims <sup>1</sup>. Information on suspects shows highest rates of reports are from those aged 30-34 (215) with 82 listed as repeats. The highest reports of offence for Domestic Abuse continued to be Common Assault (381) and Actual Bodily Harm (315) <sup>1</sup>.

The Domestic Violence Disclosure Scheme, known as 'Clare's Law', allows individuals to ask Police for information about a partner's previous domestic abuse history; and for the Police to proactively disclose information in some circumstances. Data from this process shows that in Test Valley, there were 22 occasions where these rights were exercised (up from 15), of which 16 (11) were under the 'Right to Ask' category <sup>1</sup>. The 'Right to ask' enables someone to ask the Police about a partner's previous history of domestic violence or violent acts, whereas the 'Right to Know; can allow Police to proactively disclose information in some prescribed circumstances <sup>1</sup>.

### **Serious Violence:**

Data from the risk factors shows that Test Valley is not included in the three districts with the highest risk of violence across Hampshire. Under a broad definition of most serious violence the number of crimes across Hampshire increased in 2020/21 to 4,689 recorded between October 2020 and September 2021 from 4,151 in 2019/20. All districts, apart from Fareham, recorded an increase in the number of crimes. After factoring in population, Test Valley was not listed in the Top four published districts with the highest rates of crime per head <sup>2</sup>.

When focusing on the narrow definition of most serious violence where the aggrieved or offender was aged under 25, Test Valley was not listed in the published top 3 areas which had the largest number of crimes, or those with the highest numbers of these crimes which involved a knife, where the aggrieved or offender was aged under 25. Analysis of narrow definition most serious violence indicated there was one hotspots within the district, in Alamein Ward (27). However, focusing on small area analysis (below beat level) using 2020/21 data the areas has not been highlighted as an area with high numbers of knife crime in those aged under 25 <sup>2</sup>. Analysis by the VRU shows that this ward has higher levels of benefits claimants and income deprivation affecting children than the County average but in line with areas of comparable issues, although it has lower levels of pupil suspensions.

### **Public Health:**

Hampshire County Councils 'Healthy Places' report for Test Valley [March 2022] <sup>9</sup>, has assessed local housing in regards to its impact on health. The areas 'housing affordability ratio' shows how affordable housing is compared with median gross earnings (the higher the ratio the less affordable housing has become). The affordability ratio for Test Valley has increased from 6.7 in 2002 to 8.8 in

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2020, compared to higher increases in Hampshire (6.4 to 9.2) but a smaller across England (5.1 to 7.8). Test Valley ranks as one of the middle districts in housing affordability<sup>9</sup>.

Test Valley also has a lower rate of overcrowded homes than Hampshire, (4.0% / 5.3%), and England (8.7%). The rate of homeless households (per 1,000) is lower in Test Valley (4.1) than Hampshire (4.8) and England (6.3)<sup>9</sup>.

Test Valley has a similar proportion of households living in fuel poverty as Hampshire (6.4% / 6.4%) but lower than England (13.4%), although there are small areas (in the more deprived areas of Andover) which have higher proportions of fuel poverty. The index for excess winter deaths for Test Valley shows figures comparable to Hampshire overall and England<sup>9</sup>.

The Mental Wellbeing vulnerability index shows that most of Hampshire's urban populations are more likely to experience vulnerable mental health as a result of the COVID-19 restrictions than the rural populations. This urban-rural divide is particularly evident for Andover's town centre (alongside those of Basingstoke, Eastleigh, and Winchester), compared to surrounding parts of the districts. Overall, Test Valley was one of the less vulnerable district in Hampshire. However, there were pockets of vulnerability in East Anton and the town centre where there was a young population, people renting their homes, and lone parents<sup>9</sup>.

Within Test Valley the greatest alcohol harm rates were seen in Andover Town Centre, being its most urban area. The district also has a rate of gambling premises of 7.7 (per 100,000 of the 18+ population), which is lower than many Hampshire districts and most of these premises area also located in Andover town centre<sup>9</sup>.

The Healthy Places report concludes that Test Valley is a 'relatively affluent area with good air quality although there are small areas of deprivation within northern Andover. In these areas there is a younger population with increased food insecurity, fuel poverty, and lower internet engagement. Within the town centre of Andover there were higher rates of crime, alcohol harm, social isolation and more gambling premises'<sup>9</sup>.

#### **Other Data:**

Fraud and Online Exploitation – Across Test Valley District, a total of 311 reports of Fraud were made to Action Fraud, with the bulk being made between June and August 2021. The majority of these, where recorded, were linked to online shopping and auction based frauds and scams, followed by Advance Fee frauds and hacking<sup>1</sup>. With the rapid acceleration by many institutions to encourage greater digital inclusion, on-line service delivery and on-line social connectedness during Covid, this is likely to be continued as a long-term aspect which could open up some people vulnerable to fraud and on-line exploitation, without education and support.

In the year to 31<sup>st</sup> March 2021, HF&RS completed a total of 36 'safe and well' safeguarding visits to residents, alongside 289 fire incidents in Test Valley District. To date no comparable data has been available for the year 2021/22.

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Road safety - The number of accidents and the number of people killed or seriously injured on the roads has been declining nationally and this trend is replicated in Test Valley, falling annually from a recent peak in 2018 to 2022, for both the number accidents and of people involved<sup>9</sup>.

Environmental - Test Valley has around 1,530 homes that fall into a flood risk category. Public health data does not identify any particular areas of risk, only that these homes are spread throughout the district<sup>9</sup>, however the districts Community Resilience Forum is a partnership of local agencies and Parishes which has worked to identify areas of higher risk and promote plans to help address them<sup>8</sup>.

Air quality in Test Valley is lower towards the south of the district, nearer the border with Southampton. In the district a lower proportion of the population is exposed to medium or high levels of NO2 and PM2.5 than as Hampshire as a whole<sup>9</sup>.

Public Perceptions - A YouGov survey for the Police and Crime Commissioner across 2021 showed that residents of Test Valley registered high rates of 'feeling safe in my community' of between 72% in Jan 2021, peaking at 91% in March 2021. These rates are broadly similar to the county average (70-90%)<sup>1</sup>. Hampshire County Councils 'Healthy Places' report notes that 90% of the districts residents rate the community they live in as 'safe' (compared to 59% in England)<sup>9</sup>.

The ONS Opinion and Lifestyle survey reported that between October 2020 and February 2021, 3.6% of people in Test Valley felt 'always or often lonely', compared to 5.7% of people in Hampshire and 7.3% in England<sup>9</sup>.

### **Proposed Community Safety Priorities: 2022/23**

The Community Safety Management Group has reviewed its priorities for 2022/23, on the basis of the views and priorities of the Group partners, and the most recently available strategic and partner data. They will remain subject corroboration with Police's Force Control Strategy priorities and the priorities of the Office of the Police and Crime Commissioner to ensure consistency of approach.

The draft proposals, subject to the agreement of the Test Valley Partnership Board, will remain as follows:

#### **CSP Priority Areas for 2022/23:**

- Community Crime Prevention and Public Safety. To increase public reassurance and confidence to report issues to public bodies.
- Anti-Social Behaviour, through Positive engagement and early intervention with young people, to identify and address potential causal issues of behaviours.
- Supporting Vulnerable People in Need, including issues of Domestic Abuse, Scams, and Hate Crime.
- Drug related harm, including knife crime and Modern Slavery linked to 'County lines'.
- Fire Safety; including the promotion of Safe and Well visits and advice.
- Maintain rural community confidence, through encouraging co-operative partnership amongst landowners and partners.

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- To encourage co-operative partnership amongst agencies and community/voluntary sector groups working towards enhanced and positive communities.

A partnership action plan for these priorities covering the period Oct 2022 - June 2023 will be drawn up and monitored by the Community Safety Management Group, and its sub groups, subject to their approval by the Test Valley Partnership. <sup>3</sup>

### Project Updates: <sup>3</sup>

**‘Op Mazi’:** 2021/22 was again impacted heavily by the pandemic as were those who had previously been noted as being ‘street –attached’ and very few complaints were received from the public. Partnership patrols continued to be completed from July through to October. A small a number of individuals were noted and engaged with whilst out drinking but in the main had moved away from Pocket Park to more discrete areas where they were less visible. Various reports of begging in the town centre were received but these revolved around two repeat offenders. In March 2022, the Op Mazi patrols were aligned with those of Op Solar to provide a high visibility presence in the town centre to address both issues collectively, and will resume in summer 2022.

**‘Op Solar’** <sup>5</sup> – Was a joint operation launched by Police to address increasing Youth crime and ASB issues which were being reported in Andover Town Centre in early spring 2022. The operation was a district priority and combined increased co-ordinated patrols with additional partnership diversionary and engagement activities for young people, including new Pool competitions and a DofE scheme, alongside increased use of ABC’s, parental home visits, community beat surgeries, out court disposals and other enforcement action as appropriate. The project has continued into 2022/23.

**Community Safety Week** <sup>8</sup> – March 2022 saw the inaugural Test Valley Community Safety Week take place. Test Valley Borough Council, along with partners Yellow Brick Road and Resilience Voyage, ran a series of events in Andover and Romsey focusing on working to support and educate young people in helping to deter negative and anti-social behaviours.

One highlights of the week was the ‘Choose Your Own Path’ bus, operated by mental health and young people’s group Resilience Voyage. The bus toured the borough, providing young people with an immersive experience involving workshops and interactive activities to help educate them on different topics including the dangers of substance misuse, knife crime and gang exploitation, designed to impart important knowledge and understanding in a fun and interactive way.

The bus engaged with 4 schools: John Hanson; Winton Community; Test Valley and Romsey Schools. Others, and the public, were able take part at sessions held in Andover High Street and Abbotswood.

Around 150 young people took part, and four key areas were evaluated - Knowledge of substances and how they affect you; Self-awareness in how you think, feel and behave; Dealing with substance misuse situations; and knowledge of prison.

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90% of attendees noted an increase in their knowledge and understanding in 1 or more of the 4 areas with the majority of these noting an increase in 3 or 4 of the areas (56%). The main areas that the young people felt they had increased understanding in were, Self-awareness in how you think, feel and behave and knowledge on dealing with substance misuse situations.

- 62% increased their Knowledge of different substances and how they affect you
- 64% increased their knowledge Self-awareness in how you think, feel and behave
- 67% increased their knowledge on dealing with substance misuse situations and keeping yourself safe and understanding
- 64% increased Knowledge of the realities of prison

**Community-MARAC**<sup>8</sup> – In 2021/2 the Community-MARACs had 33 cases referred and reviewed across the district, unchanged from the previous year.

**The Legacy Project**<sup>11</sup>: The Legacy Project is an early intervention programme tackling the risk of criminal exploitation of young people, including serious violence, gang life, county lines and modern slavery, by positive engagement with mentors with similar life experiences. Since its launch as a pilot in Andover in 2020, the project was successful in receiving funding to expand to the whole of Test Valley from April 2021.

In the financial year 2021 – 2022, 71 nominations for The Legacy Project were received from across Test Valley (30 nominations received 2020/21). Nominations come from Police, Children’s Services, Schools and self-nominations. Of these 54 have worked with mentors for 12 weeks each. Mentors work with young people where they feel most comfortable (i.e. at school/ in the community). Progression routes for young people included: participation in Young People’s Mental Health Strategy Meetings, Work Placement at Finkley Down Farm, supported use of a gym, setting up a t-shirt design business, paid employment, participation in Police ‘DofE’ partnership project to increase access to outdoor opportunities. 63% of beneficiaries showed improvement in 3 or more development areas.

The project has also evolved from a partnership with the London-based ‘UpSkillU’, to YBRP as the providers, following issues with the logistics of working with an organisation based out of area during a pandemic, and has led to being more responsive to the beneficiaries needs.

A case study is outlined below to highlight the projects work: ‘J’s story -

Vulnerabilities: Trauma; Involvement in ASB; Experiencing isolation/ exclusion at school; Neuro-diverse; ADHD; Concerns about CSE.

J was nominated for The Legacy Project by a local PCSO due to behaviour at home and in the community. There were concerns about him not being able to perceive the consequences of his behaviour and therefore be at risk of exploitation for example if he were asked to run drugs.

J initially attended sessions with his mentor Gemma (a social work student on placement) and brought a friend with him. While it was positive that he was attending it was felt that he wasn’t

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getting the most from sessions. It was arranged that his friend would also have a mentor at separate times. J engaged very well, exploring a range of issues including managing emotions, carrying a knife, relationships, taking risks, identity and self-esteem. Gemma used a range sessions including activities, discussions, and off-site experiences as opportunities to walk and talk in a safe environment. J demonstrates trust in Gemma in how he has opened up about the way he is feeling.

J was excluded from school partway through the mentoring programme. Gemma introduced J to Stephen (a social work student on placement with us) and J has been accessing Mind and Muscle gym (places funded by Energise Me) twice a week. While J has been in between school placements the mentoring session and gym visits have been vital in offering J an outlet from home and some structure to his week. A new school placement has been offered support provided to J during a time of transition, Gemma would offer an additional 6 weeks of sessions, with the gym sessions continuing also. J has started sessions with Youth Options and was feeling anxious about this, so Gemma attended to support him, having their mentoring sessions on the journey.

Gemma has maintained communication with J's mum throughout. J's mum has children's services involvement but has not found them to be very supportive. She has appreciated Gemma's support for J and having someone to talk to. The experience of this case has highlighted that we would benefit from having Family Mentors embedded within TLP.

Next steps: 6 weeks of further sessions with Legacy Mentor; Participation in Tri-phase positive activity project with YBRP, Police and DoFE; Continued access support through Youth Options; Starting new school. Next steps for mum: Help to access support, i.e. NVR parenting programme.

**'ICE'**: As a result of the Covid pandemic and resultant lockdown periods, the ICE programme was suspended during 2020/21 and 2021/22. It is planned that this will resume in 2022/23 subject to guidelines and agreement with partners <sup>3</sup>.

**Big Band Buffet**: Due to the Covid-19 Restrictions in place, and the vulnerabilities of the demographic involved with the Big Band Buffet did not take place in 2021/2. It is planned for the event will resume in 2022, subject to national and local guidelines <sup>3</sup>.

**'Cut it Out'**: Cut It Out is a new initiative developed by TVBC to help promote information about, and access to Domestic Abuse services locally. The project aims to work with and train volunteers from the hair and beauty sectors to become 'Domestic Abuse Ambassadors', and to spread this knowledge to staff, customers, and others in the sector. The objective being to provide a safe space for women to raise and discuss issues of DA in neutral environment, to understand what constitutes DA and the options available to them.

The project began being piloted in Romsey / Southern Test Valley from January 2022, utilising free training from 'Stop Domestic Abuse'. The project pilot was well received, although there were concerns about the timing post covid lockdown, and the level of time training would take (2x 1/2day sessions), in the sector whilst recovering from the pandemic and its effect on businesses. To this end the remaining pilot has been postponed to reduce pressure and encourage take up longer term <sup>3</sup>.

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**Statutory Reporting Items:** <sup>3</sup>

**Community Trigger:** ‘Community Trigger’ is a statutory device which gives victims and communities the right to request a formal review of their case where circumstances of ASB meet a set threshold. CSP’s are obliged to publish details of all Trigger requests and outcomes annually.

In 2021/22 no formal Community Trigger review requests were received, although Test valley Borough Council did voluntarily instigate a Community Trigger following a report made by a resident where the criteria met the requirements. This process has been concluded and the case continues to be monitored under the Community-MARAC.

**Domestic Homicide Review:** During 2021/22 one new request to consider a Domestic Homicide Review was received from a national support agency. The case did not meet the criteria for a DHR and following discussions with the referring agency and family representatives, was referred to the Hampshire Safeguarding Adults Partnership for a Serious Safeguarding Review to be considered as the most appropriate model for investigation in to its circumstances.

**Prevent /Channel:** Two referrals were made to the Channel Panel from Prevent in the district in 2021/22 <sup>3</sup>, both of which were considered and adopted <sup>2</sup> by the panel for further support <sup>2</sup>.

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## **ITEM 9            Update on Climate Emergency Action Plan (2020) - Review of Progress**

Report of the Head of Planning Policy and Economic Development (Portfolio: Climate Emergency and Countryside)

### **Recommended:**

**That the progress update on the Climate Emergency Action Plan be considered.**

#### **SUMMARY:**

- An update on the delivery of the Climate Emergency Action Plan is provided. This follows on from the previous report to the Committee in April 2022.

### **1            Introduction**

- 1.1 This report provides an update on the implementation of the Council's Climate Emergency Action Plan (CEAP).

### **2            Background**

- 2.1 The Council declared a climate emergency on 4 September 2019 and committed to '*investigating clear and effective options to become a carbon-neutral organisation*'. The Council approved a Climate Emergency Action Plan (CEAP) in June 2020.
- 2.2 The CEAP sets out that this Committee will be the forum for monitoring progress, with reports presented twice a year. The previous report was presented in April 2022.

### **3            Corporate Objectives and Priorities**

- 3.1 The Corporate Action Plan 2019-2023: Year 4, contains 'progressing actions in the Climate Emergency Action Plan'. Key areas of work are noted to include reducing the Council's emissions as we work towards becoming a carbon neutral organisation; and through service delivery and partnership work to support carbon reduction across the Borough.

### **4            Climate Emergency Action Plan Update**

- 4.1 This update focuses on the changes since the last report to this Committee. The information is grouped by topic, which align with but do not directly replicate the themes within the CEAP. As has been indicated previously, the approach to action on some themes has altered taking account of the implications of the coronavirus pandemic and other factors in the period since the CEAP was prepared.

### *Council Buildings and Estate*

- 4.2 Works are planned to improve the EPC ratings of our buildings, which includes upgrades to various thermal elements. Buildings currently rated as E or below are being prioritised in the context of the Minimum Energy Efficiency Standard legal requirements for certain commercial buildings. There is also a project being worked up to explore replacing the single glazing windows at the FMC.
- 4.3 The roll out of automatic meters is also continuing – this helps to improve data collection and the quality of information we hold on energy usage and therefore greenhouse gas emission data.

### *Fleet vehicles and plant*

- 4.4 An additional electric vehicle has been added to the fleet – this was ordered some time ago but affected by global supply issues.
- 4.5 Options for electric alternatives to vehicles, machinery and plant continue to be investigated to inform decisions on future acquisitions. This includes exploring options on biofuels. The transition to electrically operated hand equipment now forms part of the business as usual position. Charging units for these are being installed.

### *Corporate Matters*

- 4.6 The survey undertaken to help inform the 2023-2027 Corporate Plan incorporated a specific question around environmental sustainability actions. Analysis of this public engagement is underway, with deliberative engagement workshops providing an opportunity to delve into some issues in more detail. It has been noted that the appreciation of green spaces and wider environmental concerns were coming through in the feedback.
- 4.7 The updating of the Contract Standing Orders and Procurement Strategy is underway – this will include enhancing content on sustainable procurement, including in the context of the climate emergency. A number of teams already seek to include green and social credentials in their tendering.
- 4.8 The Portfolio Holder for Climate Emergency and Countryside and the Council's Management Team undertook Carbon Literacy training and are certified as carbon literate. A small group of officers also participated in a pilot using this training approach. At this stage we are not looking to further roll out Carbon Literacy training, which involves a full day of learning with a specific approach to the content. Instead, we will be exploring alternative approaches to training and engagement on this matter going forward that enable us to tailor the scope and content, as well as look to condense the duration of training reflecting a growing awareness of the background to the subject matter.

### *Digital working*

- 4.9 In terms of printing statistics, the number of pages printed averaged at around 105,000 pages from July 2021 to June 2022. The lowest monthly figure being about 84,000 pages, with the highest at just over 158,000 pages. The higher figure was in September 2021 and related to printing associated with the Traveller injunction.
- 4.10 Most Member training is now undertaken virtually, as well as a number of internal group and panel meetings.
- 4.11 As at 1 August 2022, 24% of Council Tax and 41% of Non-Domestic Rates bills were issued via e-billing, with both figures higher than the previously reported position (22% and 39% respectively). Opportunities continue to be taken to promote the uptake of e-billing when talking to customers and through mail outs.
- 4.12 The levels of customer self-service remains about the same as previously reported (at about 50%), which is higher than the pre-pandemic level (around 35%).

### *Housing*

- 4.13 In terms of schemes to enable residents to improve the performance of their homes, the Local Authority Delivery (LAD) 2 scheme has now closed, with LAD 3 and the Home Upgrade Grant (HUG) now being implemented under the banner of the Green Homes Grant. These grants are focused on lower income households in the least efficient properties.
- 4.14 A lack of capacity within the managing agent affected the implementation of the LAD 2 scheme, with referrals that could not be progressed being passed over to the LAD 3 managing agent.
- 4.15 A package of measures have been put together to raise the awareness of the grants. This includes through Test Valley News, social media, the Council's e-newsletter (via GovDelivery), direct mail outs to targeted areas, as well as through sharing information via parish and town councils and our contacts through the Council's Communities team.
- 4.16 At the time of writing, the Council's Cabinet is due to consider issues relating to the cost of living in the context of supporting opportunities for households, particularly those on the lowest comes, to improve the energy and thermal performance of their homes.
- 4.17 Two members of the Housing & Environmental Health Service have been trained as Domestic Energy Assessors with a view to increasing their knowledge on retrofit measures to advise landlords on improvements needed. Funding has also been invested in an IT package that gives access to guidance, letters and enforcement notices linked to the Minimum Energy Efficiency Standards.

- 4.18 The Landlord's Forum on 1 November included a briefing on energy efficiency in private rented properties.
- 4.19 The Council promoted round 2 of the Solar Together Hampshire scheme, including through social media and our e-newsletters. This is a group buying scheme for solar panels and battery storage being delivered by iChoosr in conjunction with Hampshire County Council.

#### *Working with Communities*

- 4.20 The Community Asset Fund (CAF) and Councillor grants are being reviewed, including in relation to connections to the climate emergency. The website has been updated to clarify that climate related projects could be eligible for these grants. Work is underway to consider the scope to include criteria within the applications on this matter – a review has been undertaken of how others are approaching this. Opportunities are also being explored to prepare case studies to be used in the promotion of the grants that can highlight some of the wider benefits. It is also proposed to collate additional supporting information to help signpost to complementary resources and grants.
- 4.21 Officers attended the Romsey Green Energy Day in May – this event was organised by Transition Town Romsey. Officers have also been working with partners to support the delivery of Andover Vision's Andover Climate Day of Action programme that took place between 24 September and 2 October.
- 4.22 The Test Valley Association of Parish & Town Councils conference on 1 October included a workshop session on energy. This included sharing information on actions that can be taken (by community groups and individuals), information sources and some of the available funding opportunities.
- 4.23 The Council's bid for the UK Shared Prosperity Fund (SPF)<sup>1</sup> included a project to provide a £100,000 fund over three years for community energy efficiency and decarbonisation projects within the Borough. At the time of writing the outcome of the bid was not known.

#### *Working with Businesses*

- 4.24 We are continuing to promote the LoCASE3<sup>2</sup> scheme. There have been 19 expressions of interest since the start of the programme. This has resulted in one successful applicant and there are four applications from Test Valley businesses in the pipeline.
- 4.25 A review has been undertaken of the Business Incentive Grant and Independent Retailer Grant. One of the outcomes of this process is that we will automatically discuss sustainability issues with businesses at the final meeting and refer to Greentech South (who are also able to provide support).

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<sup>1</sup> The UK SPF bid, including all projects, totals £1 million. More details on this are available in the report to Cabinet in September 2022:

<https://democracy.testvalley.gov.uk/documents/s22656/UK%20Shared%20Prosperity%20Fund%20-%20Report.pdf>

<sup>2</sup> Business support programme aimed at small and medium enterprises to encourage the implementation of low carbon solutions and installation of energy efficiency measures. This is provided through a combination of support and grants.

- 4.26 A green business event was held on 21 September as part of Andover Business Week. Speakers comprised representatives from GreenTech South, LoCASE, the Enterprise M3 LEP Growth Hub, the Greater South East Net Zero Hub and the Federation of Small Businesses. There were 12 attendees to this event.
- 4.27 Our UKSPF bid included a project with a budget of £140,000 over three years to support technological, process and nature based innovation within our local rural land based businesses to enable measures to reduce their carbon footprint. At the time of writing the outcome of the bid was not known.

### *Natural Environment*

- 4.28 The urban meadows initiative<sup>3</sup> has been run for a second year, with a larger area covered through this scheme than in the first year. This has incorporated some Hampshire County Council highway verges and land at Bury Hill. A total of over 20 hectares has been managed in this way, focusing on locations in Andover, Romsey and Valley Park. Due to the dry conditions this year, the areas were cut earlier than has been the case in the previous year. A further review will be undertaken on the operation of this scheme to inform roll out in future years – this will take account of amenity and biodiversity considerations.
- 4.29 During the 2021/22 planting season, 19,325 trees were planted, relative to the target of 10,000 trees<sup>4</sup>. Over the forthcoming planting season (for 2022/23) we will be working towards planting a further 10,000 trees (primarily whips) – this is the second of three years in which this scale of tree planting is planned. As part of this, 2 hectares of woodland planting is planned for Bury Hill this planting season.

## **5 Greenhouse Gas Emissions Reporting**

### *Emissions for Test Valley Borough Council*

- 5.1 The CEAP sets out the approach that has been taken to calculating the Council's greenhouse gas emissions. This concentrates on the energy (electricity and gas) used in the majority of the buildings we own and operate, as well as the fuel used in running the fleet vehicles and plant. The CEAP provided the position as at 2018/19 based on tonnes of carbon dioxide equivalent (CO<sub>2</sub>e)<sup>5</sup>. Data for 2019/20 and 2020/21 has previously been shared with the committee. The latest data for 2021/22 is currently being collated. There have been delays with bringing this information together while we resolve some discrepancies in aspects of the source data.
- 5.2 As the Committee will be aware, consultants were commissioned to review and advise on the scope of the Council's greenhouse gas emissions reporting and to provide recommendations on the approach to decarbonisation. This included the preparation of ten energy audits. The receipt of the outputs of this

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<sup>3</sup> See: <https://testvalley.gov.uk/communityandleisure/parksandgreenspaces/urban-meadow-creation>

<sup>4</sup> This included the planting of 19,080 whips comprising mixed native species, including hazel, hawthorn, blackthorn, field maple, beech, alder, oak and lime.

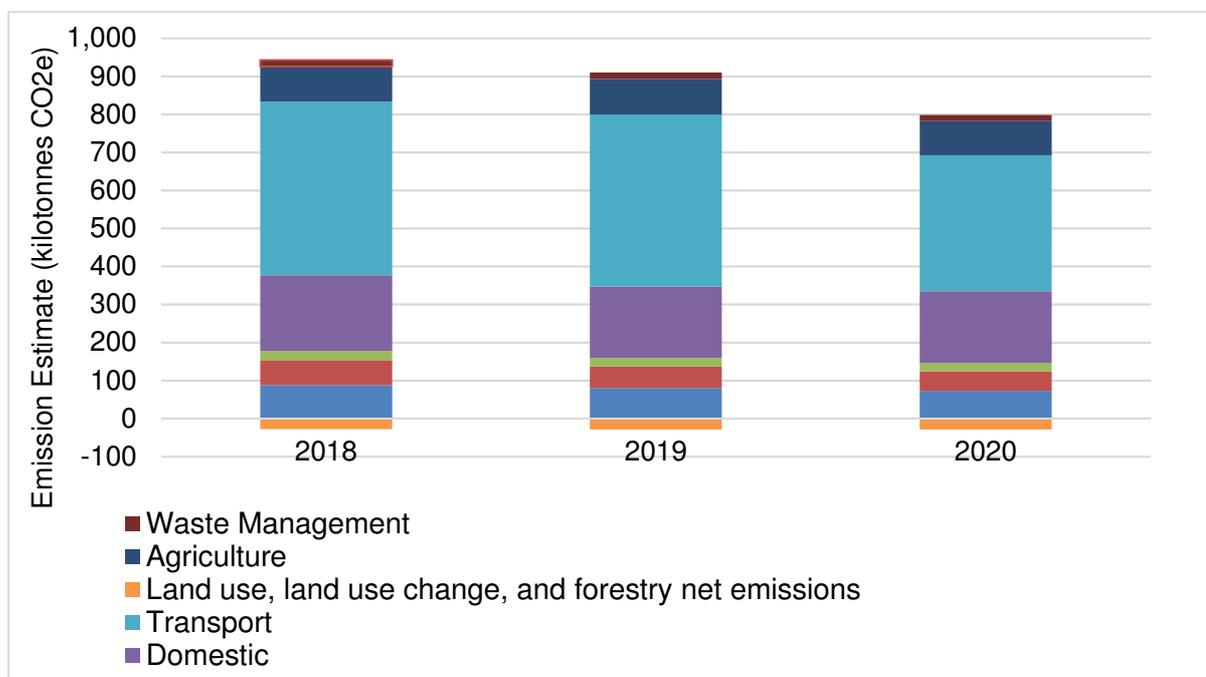
<sup>5</sup> This is the unit of measurement advocated for use by the Government to report on greenhouse gas emissions. It looks beyond carbon dioxide, for example covering methane and nitrous oxide. It records the global warming potential of each greenhouse gas, expressed in terms of the global warming potential of one unit of carbon dioxide.

work was delayed, which has had knock on implications for timescales for considering the outcomes of this work. Additionally, time has been spent on putting bids together for Government funding that have strict deadlines and timescales, which has also delayed progress on reviewing our action plan. The approach to and timescales for undertaking this work are being revisited.

*Emissions for Borough of Test Valley*

- 5.3 There are a number of sources of information reporting on area based emissions. These capture different sources and are updated at differing intervals. The CEAP referred to the data published by the Government for carbon dioxide emissions for local authority areas, reflecting that this source is readily available and published every year (based on calendar years). Additionally, this source is consistent with the UK total emissions figure that is used for wider reporting. The latest data release<sup>6</sup> has broadened the range of greenhouse gas emissions that are reported on to include methane and nitrous oxide (back dated to 2018).
- 5.4 The below table sets out the total greenhouse gas emissions arising in the Borough as reported through this source. It also provides the data on a per person basis. The graph indicates the split of the emissions based on the key categories in the dataset.

Year	Total emissions estimate (kilo tonnes CO <sub>2</sub> e)	Per person emissions estimate (tonnes CO <sub>2</sub> e)
2018	915.4	7.3
2019	881.7	7.0
2020	769.9	6.1



<sup>6</sup> Available: <https://www.gov.uk/government/collections/uk-local-authority-and-regional-greenhouse-gas-emissions-national-statistics>

- 5.5 For comparison in 2020, the per person emissions for Hampshire was 4.5 tonnes CO2e, and for England was 5.1 tonnes CO2e. The higher figure for Test Valley is likely to at least in part relate to the rural nature of the Borough.
- 5.6 The coronavirus pandemic will have influenced the 2020 emissions, therefore future releases are likely to show a rebound – this is already being picked up in national datasets (which are available sooner than the local figures).

## 6 Conclusion

- 6.1 An update has been provided on the implementation of the Climate Emergency Action Plan following on from the most recent report in April 2022.
- 6.2 The Committee is asked to consider the update report.

<u>Background Papers (Local Government Act 1972 Section 100D)</u>			
<a href="#">Climate Emergency Action Plan</a> (June 2020)			
<u>Confidentiality</u>			
It is considered that this report does not contain exempt information within the meaning of Schedule 12A of the Local Government Act 1972, as amended, and can be made public.			
No of Annexes:	None		
Author:	Karen Eastley	Ext:	8258
File Ref:	n/a		
Report to:	Overview and Scrutiny Committee	Date:	2 November 2022

## **ITEM 10 Report of the Community Infrastructure Levy (CIL) and Section 106 (S106) Panel**

Report of the Lead Member of the CIL and S106 panel, Councillor Karen Hamilton

### **Recommended:**

**That Overview and Scrutiny Committee endorses the findings of the panel and supports the following recommendations;**

- 1. That a briefing note be circulated to all members that explains how CIL and S106 funds are received and how they are allocated to projects.**
- 2. That training sessions are arranged for all members on CIL and S106 following the 2023 elections.**

### **SUMMARY:**

- This report brings together the findings of the Community Infrastructure Levy (CIL) and Section 106 (S106) Panel to review how S106 and CIL funds have been utilised between 2016 and 2022.
- The panel felt that;
  - robust systems are currently in place to ensure that funding is secured, allocated and spent.
  - additional information in the form of a briefing note would help to ensure that all members have a full understanding of the processes involved in securing CIL and S106 and
  - that training should be provided to all members following next year's elections. This would ensure that members better understand how to access funding within their area and help deliver infrastructure for their communities.

### **1 Introduction**

- 1.1 This report brings together the findings of the panel to review CIL and S106 funds between 2016 and 2022.

### **2 Background**

- 2.1 The scoping document for this review was endorsed by the Overview and Scrutiny Committee on 7<sup>th</sup> April 2022.
- 2.2 Two panel meetings were held with officers on 5 June 2022 and 7 July 2022.

- 2.3 On the 5 June officers from the Planning and Building Service presented a report addressing the points raised in the scoping document. This report is attached as Annex 1.
- 2.4 Members agreed to a 2<sup>nd</sup> panel where an overview of the CIL and S106 processes would be provided alongside more in depth discussions on the Picket Piece and Picket Twenty allocations.
- 2.5 On 7 July officers presented an overview of both processes alongside a geographical representation of the Council's CIL receipts. The presentation is attached at Annex 2 and the parish CIL receipts at Annex 3.
- 2.6 The Scoping Document is attached at Annex 4 for information.

### **3 Community Infrastructure Levy (CIL) Findings**

- 3.1 The panel queried whether funding could be used on projects outside of the Borough Ward where it was taken. It was confirmed that the Borough Council CIL funds are not bound to the ward area. However the exception to this is where the local Parish/Town Council receive 15% of CIL funds generated within their area (or 25% where the Parish has an adopted Neighbourhood Plan), and this must be spent in their administrative boundary.
- 3.2 Questions were asked surrounding these Parish/Town Council funds as to whether they can be scrutinised. Officers provided information on how much funding each Parish Council had received. These amounts should be published in Parish Council annual accounts and made available on their websites. Officers did offer to conduct spot checks to ensure compliance with these requirements but the governance responsibility is on the spending authority. If any members have concerns around expenditure they can contact the CIL Officer.
- 3.3 The panel queried the mechanism used for releasing CIL funds. A Spending Protocol was adopted by Council in 2017. This created a competitive bidding process that runs annually. Bids can be submitted between 1 April and 30 June and are then assessed by officers using the member approved CIL scoring system with recommendations then taken to Cabinet.
- 3.4 In 2021 Cabinet approved the creation of a Regeneration Reserve which will be used to support the delivery of the Romsey and Andover Masterplans. This is 60% of CIL receipts (rising to 80% in April 2023). It was confirmed by officers that the Regeneration Reserve stood at £1,163,000 on 5 June.
- 3.5 It was confirmed that affordable and self-build housing is exempt from CIL providing the correct relief procedures are followed by applicants.
- 3.6 Officers reported that the trigger point for CIL is commencement which encourages timely delivery of CIL funds to help mitigate the impact a development may have once occupied.

- 3.7 On the 7 July panel members were provided with a coloured map and list of CIL receipts broken down by Parish/Town Council area. Ward members are encouraged to approach their local parish councils to utilise this funding alongside S106, the Community Asset Fund (CAF) and other funding sources to help deliver infrastructure in their area.
- 3.8 It was confirmed that members can champion local projects and apply directly to the Community Projects Reserve which is open for bids between 1 April and 30 June each year. This reserve will fund up to 50% of a projects cost.
- 3.9 The CIL Officer confirmed that local ward members will be informed of bids submitted in their area in future rounds.

#### **4 Section 106 (S106) Findings**

- 4.1 Officers confirmed that since the introduction of the Council's CIL Charging Schedule on 1 August 2016 there is no longer any secure tariff based S106 contributions, such as off-site Public Open Space contributions that used this method in the past.
- 4.2 The panel made the same query as in para 3.1 regarding S106. For the most part the terms of a S106 explicitly set out what infrastructure is needed and where that will take place. There is a strong correlation between the infrastructure being delivered and the location of the development site. In this respect S106 funds are rarely used outside of the parish where the contribution was taken. Ward members are consulted on these funding releases by the S106 Officer.
- 4.3 Local ward members are informed of all S106 funding requests and are asked for their authorisation in line with the requirements of our Infrastructure and Developer Contributions SPD. Any requests for £25,000 or more will require Cabinet approval
- 4.4 The panel was informed that S106 contributions are ring-fenced for a specific purpose listed in the original legal agreement. These can be restricted by type e.g. children's play space and by geography e.g. children's play space at the recreation ground.
- 4.5 It was confirmed that a S106 could be amended but this would be difficult as all of the original parties to the Agreement would need to agree to a variation. This becomes increasingly more difficult with larger sites where there are numerous landowners and developers.
- 4.6 The S106 Officer confirmed that members would receive updates on funds held within their ward in April and October each year. The previous timeline was June and December but this has been changed to fit in with both the finance service and CIL update timelines.
- 4.7 At the 7 July panel both the Picket Piece and Picket Twenty allocations were discussed in detail.

- 4.8 The Head of Planning and Building informed the panel that much of the success in delivering new infrastructure on strategic allocations depends on whether the providers are willing to take on the commercial opportunities provided by the planning permission. The Local Planning Authority (LPA) can only provide the mechanism to bring forward new facilities, rather than compel, or insist that a provider must deliver. This usually takes the form of obliging a developer to make land available for a certain period of time, for certain uses. Early engagement with key, strategic providers e.g. health care providers at the Local Plan stage provides the best chance of the desired infrastructure being provided.
- 4.9 Discussions centred around the reasons for the absence of facilities that communities expected to be delivered on these allocations. The Head of Planning and Building explained that the onus is on the providers to produce the evidence of need during the planning application stage when consulted. In the absence of such evidence it is difficult to secure contributions. A suitable amount of land can be allocated to such a facility but a service provider would still need to take on this land.
- 4.10 Members are encouraged at an early stage to ensure that, on large strategic sites, expectations of 'what' infrastructure is needed and 'when' that should be delivered are clear. This helps inform the negotiations undertaken by officers and reflected in the terms of the S106 Agreement. Officers are currently trialling new methods of communication and infrastructure discussions with the allocation of land at Whitenap, Romsey. This should help transparency and clarity such that members fully understand what the proposal comprises before granting planning permission.
- 4.11 It was explained that the wording of the Local Plan is key when trying to secure the right infrastructure. If wording is too vague then it can be open to challenge as to what the Council means, but if it is too prescriptive then there is little room for flexibility. It must be considered that the larger sites, where significant infrastructure is likely to be delivered, can take many years for the need for the facility to be required. In that time community and technical specifications may change.

## **5 The Panel's Recommendations**

- 5.1 It was felt that a briefing note with a summary of the information provided to the panel would be beneficial to all members. Officers have agreed to circulate this document on the 3 November.
- 5.2 Next year's elections will provide a good opportunity for training and will ensure all members are fully informed on the funding available within their ward and the mechanisms involved in securing that funding.

## **6 Options**

- 6.1 The Overview and Scrutiny Committee has the option to endorse the panel's findings and recommendation of S106 and CIL training for all members following the 2023 elections.

## 7 Resource Implications

7.1 None

## 8 Legal Implications

8.1 None

## 9 Equality Issues

9.1 None

## 10 Other Issues

10.1 Wards/Communities Affected - All

## 11 Conclusion

11.1 The panel thanked the officers involved for their time and insight into how S106 and CIL funds are secured, allocated and spent.

11.2 The panel felt that the information provided should be circulated to all Members via a briefing note. This will be circulated on the 3 November.

11.3 The best way for Members to have a say in the future infrastructure delivered in their area is through the Local Plan and Members are encouraged to engage in the plan making process.

11.4 Training for all Members would help ensure that they have a full understanding of the funding available and how they can assist in the delivery of the infrastructure that their communities require.

<u>Background Papers (Local Government Act 1972 Section 100D)</u>			
None			
<u>Confidentiality</u>			
It is considered that this report does not contain exempt information within the meaning of Schedule 12A of the Local Government Act 1972, as amended, and can be made public.			
No of Annexes:	4		
Author:	Councillor Hamilton	Ext:	
File Ref:	N/A		
Report to:	Overview and Scrutiny Committee	Date:	2 November 2022

## **Test Valley Borough Council Overview & Scrutiny Committee**

### **Review of Section 106 and Community Infrastructure Levy (CIL) Funds**

#### **1. Funding received from 1<sup>st</sup> January 2016 – 31<sup>st</sup> May 2022**

1.1 The following table shows the annual CIL and Section 106 receipts from 2016-2022.

Year	CIL	Section 106
2016	£166,689.59	£1,683,884.88
2017	£226,082.50	£1,404,404.72
2018	£1,047,892.18	£1,275,291.69
2019	£1,209,491.59	£1,763,438.59
2020	£950,317.68	£354,529.64
2021	£1,429,332.45	£5,207,206.32
2022*	£401,654.58*	£8,789.14*
<b>Total</b>	<b>£5,431,460.57</b>	<b>£11,697,544.98</b>

\*Up to 31<sup>st</sup> May 2022

- 1.2 CIL was adopted on 1<sup>st</sup> August 2016 so receipts prior to 2018 were limited by the lag time between planning permission and commencement of development.
- 1.3 It is likely that we will see a drop in CIL receipts in 2022 and 2023 as a number of sites have awaited resolutions to nitrate neutrality requirements.
- 1.4 2020 saw a drop in Section 106 receipts due to the Covid-19 outbreak, this caused delays in the trigger points being reached. 2021 included a number of contributions from our strategic allocations as they reached key occupation triggers within their respective legal agreements.
- 1.5 The introduction of the Community Infrastructure Levy in 2016 means that there are no longer any tariff based contributions secured under Section 106. The majority of Section 106 receipts in future years will be from strategic sites and from mitigation schemes such as the New Forest Special Protection Area (New Forest SPA) and the Solent Recreation Mitigation Partnership (Solent RMP).

- 1.6 The level of any years Section 106 and CIL receipts is heavily dependent on the permissions implemented. A site such as Picket Twenty hitting occupation triggers will naturally result in a number of high value Section 106 receipts being received. Likewise any large windfall sites commencing development will result in an increase in CIL receipts.

## 2. What funds have been spent and on what?

- 2.1 The following tables show the total expenditure between 2016 and 2022 broken down by category

### CIL

CIL Spending Protocol	£827,167.66
Neighbourhood Portion	£774,666.91
Administration	£260,211.41

- 2.2 The amount listed under Spending Protocol includes the partial or complete delivery of 14 projects by Parish Councils, Community Groups, Hampshire County Council, the Environment Agency and TVBC's own services.
- 2.3 A total of £2,719,502 has been allocated to projects under the Spending Protocol so £1,892,334.34 is awaiting delivery. Covid-19 has had an effect on the timescales for delivery on a number of approved schemes.
- 2.4 The neighbourhood portion of CIL is 15% (or 25% with an adopted Neighbourhood Development Plan) of the total receipt within an area that is passed directly on to the local Town/Parish Council.
- 2.5 Administration is 5% of total receipts which is applied to the Council's costs in connection with the collection of CIL.

### Section 106

Public Open Space	£1,899,153
Footpaths	£20,000
Public Art	£183,300
Access to the countryside	£541,581

Fishlake Meadows	£190,193
Community Facilities	£35,673.73
Solent RMP	£11,359.97
SANG	£300,228

- 2.6 Public Open Space includes Sports Ground/Formal Recreation, Children's Play Space, Parkland and Informal recreation amounts. Up until 2016 these were taken as tariff based contributions on residential development. This money is available to Members and Town/Parish Council's.
- 2.7 Community Facilities contributions are secured on larger sites, often strategic allocations. Most developers will deliver on-site mitigation but occasionally an existing facility will receive a financial contribution to enable an extension or rebuild.
- 2.8 Solent RMP contributions are secured and transferred to Portsmouth City Council for the monitoring and protection of wading birds within the Solent Special Protection Area. The catchment for this contribution only covers a small area at the south of the Borough.
- 2.9 New Forest SPA contributions are secured on developments within a 13.8 kilometre radius of the New Forest. They are secured to help reduce the burden of residential development on the National Park.

### **3. Who decides how receipts are spent?**

#### CIL

- 3.1 The Council adopted a CIL Spending Protocol on the 8<sup>th</sup> November 2017. This provided a mechanism for a competitive bidding process to be undertaken each year. Bids are received between 1<sup>st</sup> April and 30<sup>th</sup> June and then assessed by a panel of Officers. See annex 1 for our adopted assessment criteria.
- 3.2 Recommendations from the annual bidding round are taken to Cabinet. The schemes endorsed by Cabinet are then taken onward for adoption by Council.
- 3.3 On the 26<sup>th</sup> May 2021 Cabinet approved the creation of a Regeneration Reserve. This is 60% of the receipts remaining (rising to 80% by 2023) after the neighbourhood portion and administrative expenses have been deducted. The purpose of the reserve is to enable the delivery of the Romsey and Andover Masterplans.
- 3.4 The remaining 40% (20% by 2023) is retained as a Community Projects Reserve. This provides funding up to 50% of total project cost and can be combined with Section 106 contributions, the Community Asset Fund and the

neighbourhood portion to ensure that local communities can still deliver the infrastructure their communities require.

- 3.5 The Regeneration Reserve currently stands at £1,163,692.86 and the Community Projects Reserve at £461,973.58
- 3.6 The neighbourhood portion of CIL (15% or 25%) is passed to local Town and Parish Councils in April and October each year.

#### Section 106

- 3.7 Section 106 contributions are secured via legal agreement, an obligation can only be secured if it is–
  - necessary to make the development acceptable in planning terms
  - directly related to the development; and
  - fairly and reasonably related in scale and kind to the development
- 3.8 Our approach to securing contributions is outlined in our adopted Infrastructure and Developer Contributions SPD. Contributions are secured in agreement with the developer and must not be set at levels that impact on the viability of development within the Borough.
- 3.9 Contributions must be used towards the specific purpose prescribed within the legal agreement, prior to 2010 these contributions could be more broad and only related to 'playspace within Andover' as an example. Further restrictions were introduced in 2015 through a pooling restriction. This meant that a maximum of 5 contributions could be taken per item of infrastructure. This restriction was removed in 2019.
- 3.10 Our Infrastructure and Developer Contributions SPD sets out the procedure for Members and Town/Parish Councils to draw down on available contributions (see annex 2). Work is ongoing to produce an amended SPD which will make alterations to the current process. Currently funding requests under £25,000 are authorised by local Ward Members and the Head of Planning and Building. Releases of £25,000 or more are determined by Cabinet. See annex 2 for an extract of the SPD.
- 3.11 Certain contributions are taken with the intention of TVBC's Community and Leisure service delivering the on or off site infrastructure for larger scale developments. Things like MUGA's and Public Art on strategic allocations are typical examples.

#### **4. Annual Report of Expenditure**

- 4.1 The tables below show the annual expenditure under both CIL and Section 106. They show the party in receipt of funding, a description of what the funds were applied to and the total amount released for that item.

CIL

2016

4.2 There was no CIL expenditure in 2016 as the Council's Charging Schedule was adopted on 1<sup>st</sup> August 2016. The first expenditure occurred at the end of the 2016/17 financial year.

2017

<b>Recipient</b>	<b>Description</b>	<b>Amount</b>
Andover Town Council	Neighbourhood Portion	£4,782.75
Awbridge Parish Council	Neighbourhood Portion	£5,085.94
Chilworth Parish Council	Neighbourhood Portion	£1,701
Houghton Parish Council	Neighbourhood Portion	£18,700
Romsey Town Council	Neighbourhood Portion	£1,176
Sherfield English Parish Council	Neighbourhood Portion	£4,698.75
Vernham Dean Parish Council	Neighbourhood Portion	£2,417.62
Test Valley Borough Council	Administrative Expenses	£9,044.98

2018

<b>Recipient</b>	<b>Description</b>	<b>Amount</b>
Abbots Ann Parish Council	Neighbourhood Portion	£2,709
Andover Town Council	Neighbourhood Portion	£11,100.60
Awbridge Parish Council	Neighbourhood Portion	£15,257.81
Barton Stacey Parish Council	Neighbourhood Portion	£84.42
Chilworth Parish Council	Neighbourhood Portion	£3,627.41
East Dean Parish Council	Neighbourhood Portion	£3,858.75

Goodworth Clatford Parish Council	Neighbourhood Portion	£5,565
Houghton Parish Council	Neighbourhood Portion	£5,094.63
Monxton Parish Council	Neighbourhood Portion	£3,703.12
North Baddesley Parish Council	Neighbourhood Portion	£4,918.34
Penton Grafton Parish Council	Neighbourhood Portion	£2,709
Romsey Town Council	Neighbourhood Portion	£3,472.16
Romsey Extra Parish Council	Neighbourhood Portion	£72,546.21
Vernham Dean Parish Council	Neighbourhood Portion	£3,441.38
Wellow Parish Council	Neighbourhood Portion	£13,713
Test Valley Borough Council	Administrative Expenses	£21,339.23

2019

<b>Recipient</b>	<b>Description</b>	<b>Amount</b>
Kings Somborne Parish Council	Community Building	£95,000
Hampshire County Council	Romsey Flood Alleviation Scheme	£25,000
Hurstbourne Tarrant Parish Council	Bourne Valley Flood Alleviation Scheme	£20,526
Barton Stacey Parish Council	Multi Use Games Area	£35,715
Hampshire County Council	Botley Road Pedestrian Crossing	£35,000
Ampfield Parish Council	Neighbourhood Portion	£1,896.99
Andover Town Council	Neighbourhood Portion	£73,907.48
Awbridge Parish Council	Neighbourhood Portion	£1,758.75
Barton Stacey Parish Council	Neighbourhood Portion	£8,168.90
Chilworth Parish Council	Neighbourhood Portion	£11,397.40

East Dean Parish Council	Neighbourhood Portion	£3,858.75
Goodworth Clatford Parish Council	Neighbourhood Portion	£5,565
Grateley Parish Council	Neighbourhood Portion	£4,956
Lockerley Parish Council	Neighbourhood Portion	£2,779.03
Monxton Parish Council	Neighbourhood Portion	£3,703.12
North Baddesley Parish Council	Neighbourhood Portion	£13,216.02
Over Wallop Parish Council	Neighbourhood Portion	£8,736.50
Penton Grafton Parish Council	Neighbourhood Portion	£2,709
Romsey Town Council	Neighbourhood Portion	£3,187.81
Romsey Extra Parish Council	Neighbourhood Portion	£15,331.71
Stockbridge Parish Council	Neighbourhood Portion	£2,403.42
Wellow Parish Council	Neighbourhood Portion	£31,663.33
Test Valley Borough Council	Administrative Expenses	£54,703.83

2020

<b>Recipient</b>	<b>Description</b>	<b>Amount</b>
Longparish Parish Council	Longparish Playground Improvements	£40,000
Test Valley Borough Council	Access Improvements at Charlton Lakes (Bridge and Footpath)	£100,355
Ampfield Parish Council	Improvements to Ampfield Recreation Ground	£66,432
Valley Park Community Association	Refurbishment of Valley Park Community Centre	£79,525
Over Wallop Parish Council	Protection Measures at Over Wallop War Memorial	£19,970
Braishfield Village Hall Management Committee	Extension to Braishfield Village Hall	£95,813
Ampport Parish Council	Neighbourhood Portion	£3,517.62

Andover Town Council	Neighbourhood Portion	£13,346.06
Awbridge Parish Council	Neighbourhood Portion	£38,268.49
Barton Stacey Parish Council	Neighbourhood Portion	£8,168.89
Broughton Parish Council	Neighbourhood Portion	£8,450.35
Lockerley Parish Council	Neighbourhood Portion	£2,779.03
North Baddesley Parish Council	Neighbourhood Portion	£1,220.36
Nursling and Rownhams Parish Council	Neighbourhood Portion	£7,926.26
Over Wallop Parish Council	Neighbourhood Portion	£8,010.84
Romsey Town Council	Neighbourhood Portion	£3,102.60
Romsey Extra Parish Council	Neighbourhood Portion	£2,467.50
Wellow Parish Council	Neighbourhood Portion	£2,186.97
Test Valley Borough Council	Administrative Expenses	£58,794.81

2021

<b>Recipient</b>	<b>Description</b>	<b>Amount</b>
Hampshire County Council	Pedestrian/Cycle Path at Southampton Road, Romsey	£34,368.71
King's Somborne Parish Council	Traffic Calming Measures	£2,057.16
Amport Parish Council	Neighbourhood Portion	£8,947.05
Andover Town Council	Neighbourhood Portion	£14,050.95
Broughton Parish Council	Neighbourhood Portion	£30,395.60
Houghton Parish Council	Neighbourhood Portion	£31,902.64
Hurstbourne Tarrant Parish Council	Neighbourhood Portion	£4,592.32
Nether Wallop Parish Council	Neighbourhood Portion	£22,004.72

North Baddesley Parish Council	Neighbourhood Portion	£4,751.68
Nursling and Rownhams Parish Council	Neighbourhood Portion	£7,902.10
Over Wallop Parish Council	Neighbourhood Portion	£4,997.52
Romsey Town Council	Neighbourhood Portion	£8,329.20
Romsey Extra Parish Council	Neighbourhood Portion	£114,675.59
Wellow Parish Council	Neighbourhood Portion	£2,268
Test Valley Borough Council	Administrative Expenses	£52,795.04

2022

<b>Recipient</b>	<b>Description</b>	<b>Amount</b>
Hampshire County Council	Pedestrian/Cycle Path at Southampton Road, Romsey	£210,944.42
Awbridge Parish Council	Neighbourhood Portion	£8,639.15
Houghton Parish Council	Neighbourhood Portion	£12,588.69
Romsey Extra Parish Council	Neighbourhood Portion	£13,574.65
Test Valley Borough Council	Administrative Expenses	£63,533.52

Section 106

2016

<b>Recipient</b>	<b>Description</b>	<b>Amount</b>
Stockbridge Parish Council	Play Equipment	£3,780.33
Chilbolton Parish Council	Pest Fencing	£3,842.00
Chilbolton Parish Council	Benches	£1,224.00
Community and Leisure	Romsey War Memorial Park	£24,537.97
North Baddesley Parish Council	Installation of BBQ's	£1,946.50

Amport Parish Council	Play Equipment	£1,861.20
Nursling & Rownhams Parish Council	Goal Posts	£2,780.00
Penton Mewsey Parish Council	Benches	£1,077.32
Ampfield Parish Council	Dipping Platform	£1,285.60
Portsmouth City Council	Solent RMP	£11,359.97

2017

<b>Recipient</b>	<b>Description</b>	<b>Amount</b>
Community and Leisure	Anton Lakes	£22,178.10
Community and Leisure	Picket Twenty Public Art	£2,000
Community and Leisure	Saxon Fields Pathway	£20,000
Ampfield Parish Council	Pavilion	£119,384.09
Barton Stacey Parish Council	Playground Surfacing	£3,850
Braishfield Parish Council	Braishfield Hall Cloakrooms	£16,531.70
Chilbolton Parish Council	Basketball/Netball posts	£1,290.13
Hurstbourne Tarrant Parish Council	Playground equipment	£1,653.27
King's Somborne Parish Council	Slide at Up Somborne Playground	£2,560.99
Longparish Parish Council	Climbing frame at Longparish playground	£3,561.90
North Baddesley Parish Council	New playground at Sandy Lane Recreation Ground	£80,297.55
Over Wallop Parish Council	Evans Close playground redevelopment	£41,028.50
Tangley Parish Council	Wildhern Playing Field wicket	£3,236
Wellow Parish Council	Moveable cricket screen	£1,443.48

2018

<b>Recipient</b>	<b>Description</b>	<b>Amount</b>
Community and Leisure	Andover Fitness Trail	£22,466.65
Community and Leisure	Romsey War Memorial Park	£50,729
Community and Leisure	East Anton Public Art	£20,020
Ampfield Parish Council	Pavilion	£25,517.77
Barton Stacey Parish Council	Playground signage	£105.69
Hurstbourne Tarrant Parish Council	Benches at various locations	£2,368.80
King's Somborne Parish Council	Play equipment	£5,341
Michelmersh and Timsbury Parish Council	Cricket barriers at Mannyngam Way playing fields	£1,537.16
Picket Piece Sports and Social Club	Social Club Extension	£19,142.03
Upper Clatford Parish Council	Height restriction barrier at sports field entrance	£2,355
Valley Park Parish Council	Table tennis at Knightwood Leisure Centre	£2,825.73

2019

<b>Recipient</b>	<b>Description</b>	<b>Amount</b>
Community and Leisure	East Anton Public Art	£32,000
Community and Leisure	Fishlake Meadows	£96,700
Community and Leisure	Ganger Farm Sports and Recreation	£4,500
Community and Leisure	Picket Twenty MUGA and Play Area	£240,929.50
Community and Leisure	Romsey War Memorial Park	£6,200
Ampfield Parish Council	Play area at Ampfield Recreation Ground	£58,404.68
Amport Parish Council	Play equipment on Village Green	£3,245.90
Barton Stacey Parish Council	Basketball post	£1,318

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Broughton Parish Council	New equipment and benches at Fripps Acre play area	£6,858.78
Chilbolton Parish Council	Replacement swings	£800
North Baddesley Parish Council	Picnic tables, benches and bins at North Baddesley Recreation Ground	£3,382.82
Community and Leisure	Mill Lane SANG	£209,000

## 2020

<b>Recipient</b>	<b>Description</b>	<b>Amount</b>
Community and Leisure	Andover Fitness Trail	£7,533.35
Community and Leisure	Adanac Public Art	£30,280
Community and Leisure	Ampfield Recreation Ground	£53,807
Community and Leisure	East Anton Public Art	£24,000
Community and Leisure	Fishlake Meadows	£59,192
Community and Leisure	Ganger Farm Sports and Recreation	£34,340
Community and Leisure	Picket Twenty Play Area	£1,820
Community and Leisure	RSC Skate Park	£165,759
Community and Leisure	Romsey War Memorial Park	£350
Community and Leisure	Abbotswood Pitches	£39,300
Community and Leisure	Mill Lane SANG	£69,197
Lockerley Parish Council	Play equipment on East Dean Road	£5,293.16

## 2021

<b>Recipient</b>	<b>Description</b>	<b>Amount</b>
Community and Leisure	Abbotswood Public Art	£10,000
Community and Leisure	Fishlake Meadows	£22,476

Community and Leisure	Ganger Farm Sports and Recreation	£473,200
Property and Asset Management	Town Mills Pocket Park	£41,500
Abbots Ann Parish Council	Benches for Village Green	£2,017.47
Ampfield Parish Council	Dipping platform at Chapel Wood	£928.51
Ampfield Parish Council	Pavilion and Car Park	£1,077.32
Ampport Parish Council	Play area surfacing	£1,472
Ampport Parish Council	Goal post sockets	£92
Ampport Parish Council	Swings at Parish Green	£3,381
Barton Stacey Parish Council	Gate for play area and MUGA	£2,470.04
Braishfield Parish Council	Two footpath maps	£1,167.18
Braishfield Parish Council	Play equipment	£5,008.83
Hurstbourne Tarrant Parish Council	Goal posts	£1,036
Nursling and Rownhams Parish Council	Levelling of playing pitches	£87,740
Penton Mewsey Parish Council	Replacement Fencing	£1,648.55
Community and Leisure	Mill Lane SANG	£17,047.72

2022

<b>Recipient</b>	<b>Description</b>	<b>Amount</b>
Community and Leisure	Abbotswood Public Art	£20,000
Community and Leisure	Bury Hill	£541,581
Community and Leisure	Ganger Farm Sports and Recreation	£106,490.69
Community and Leisure	Picket Twenty Play Area	£69,000
Community and Leisure	Picket Twenty Public Art	£40,000

Community and Leisure	Picket Piece Public Art	£5,000
Property and Asset Management	Town Mills Pocket Park	£3,400
Community and Leisure	Fishlake Meadows	£12,544.91
Abbotts Ann Parish Council	Additions to the Agility Trail	£2,850
Vernham Dean Parish Council	New play equipment at Bury Dene playing field	£3,065.61
Nursling and Rownhams Parish Council	Levelling of playing pitches	£21,700
Community and Leisure	Mill Lane SANG	£4,983.25

# The Community Infrastructure Levy (CIL)

# What is CIL?

- The Community Infrastructure Levy (CIL) is a planning charge levied on new buildings and extensions to buildings according to their floor area.
- Money is raised from development in this way to provide infrastructure that makes sure that the borough grows sustainably.
- CIL replaces Section 106 tariff approaches which had previously been used for this purpose.

# CIL Liable Development

- CIL liable development is:-
  - Development which creates net additional floor space, where the area of new build is equal to or greater than 100 square metres.
  - The creation of 1 or more dwellings (even if this is less than 100 square metres.)
  - Supermarket, superstore and retail warehouse development of at least 280 square metres.
- Floor space is measured using Gross Internal Area

Application submitted with CIL Additional Information form



Planning permission issued



Authority issues liability notice



Liable party submits commencement notice



Authority acknowledges receipt of commencement notice



Development commences



Demand notice issued



CIL paid in line with instalments policy

# How receipts are apportioned

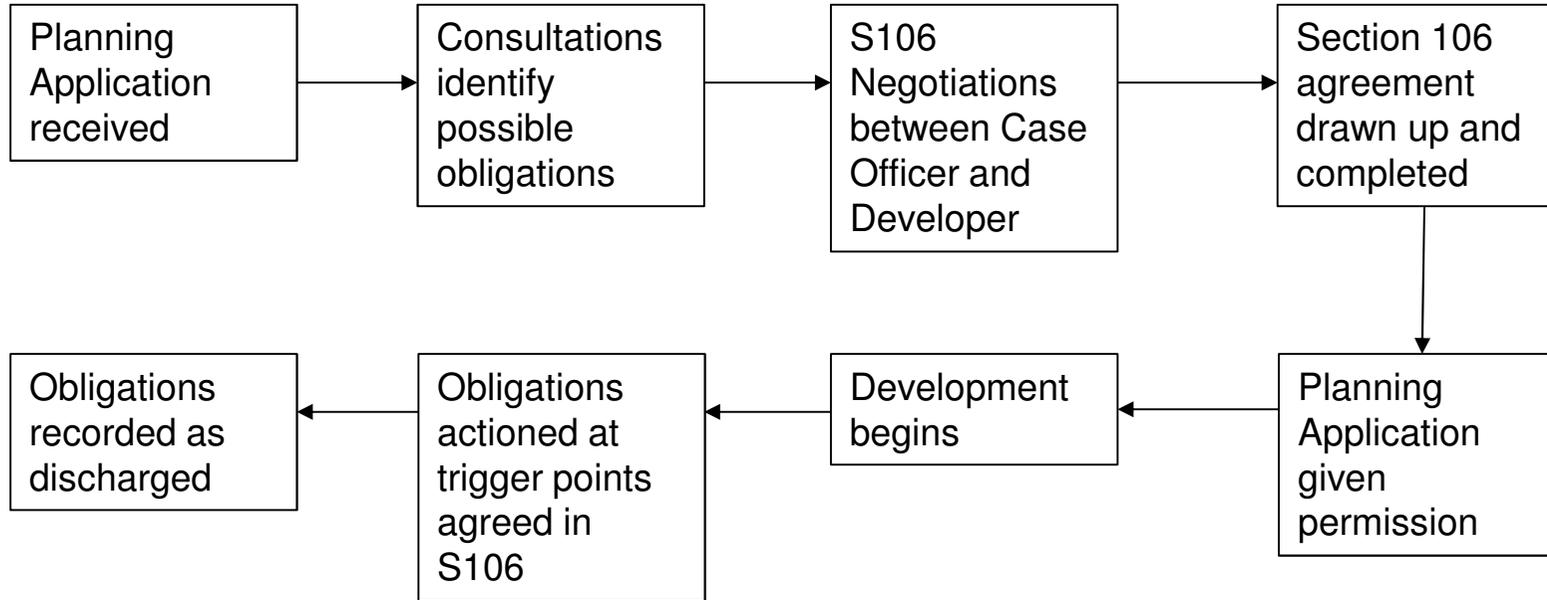
- Any amount received is initially split 3 ways. 80% to infrastructure, 15% (25% with adopted NDP) to the local Town/Parish Council and 5% to administrative expenses.
- The infrastructure amount is then split. 70% to the Regeneration Reserve and 30% to the Community Projects Reserve (Changing to 80% and 20% from 1<sup>st</sup> April 2023).

# Application of receipts

- Any Neighbourhood Portion is sent to Town and Parish Councils every April and October.
- Community Projects Reserve is open to bids between 1<sup>st</sup> April and 30<sup>th</sup> June each year.
- The Regeneration Reserve is being pooled to assist in delivering the Council's adopted Masterplans.
- Administrative expenses are applied annually to cover the CIL Officer post and any other expenses e.g. review of CIL rates, examination of Charging Schedule and monitoring software.

# Section 106 Process

# Process Overview



## Section 106 during planning application process

- The case officer raises consultations relevant to the application, these consultations will identify whether there are potential impacts from the development that require mitigation through the provision of infrastructure.
- Negotiations will take place between Planning and the developer to agree the obligations in the Section 106 agreement.
- Recommendation of granted only reached upon agreement of the scope of obligations.
- A draft agreement is drawn up by a solicitor and signed by all parties involved with the development.
- Once completed the planning permission can be issued.

## Section 106 post decision

- The developer can begin construction but must be aware of the agreed trigger points from the Section 106.
- Upon reaching the triggers points which can be; prior to commencement, prior to completion or prior to a set number of occupations. The developer must notify the relevant Authority.
- For financial obligations Planning and Building will then raise an invoice.
- For non-financial obligations, checks will be completed to ensure the requirements have been met.

# Recording and Notifications

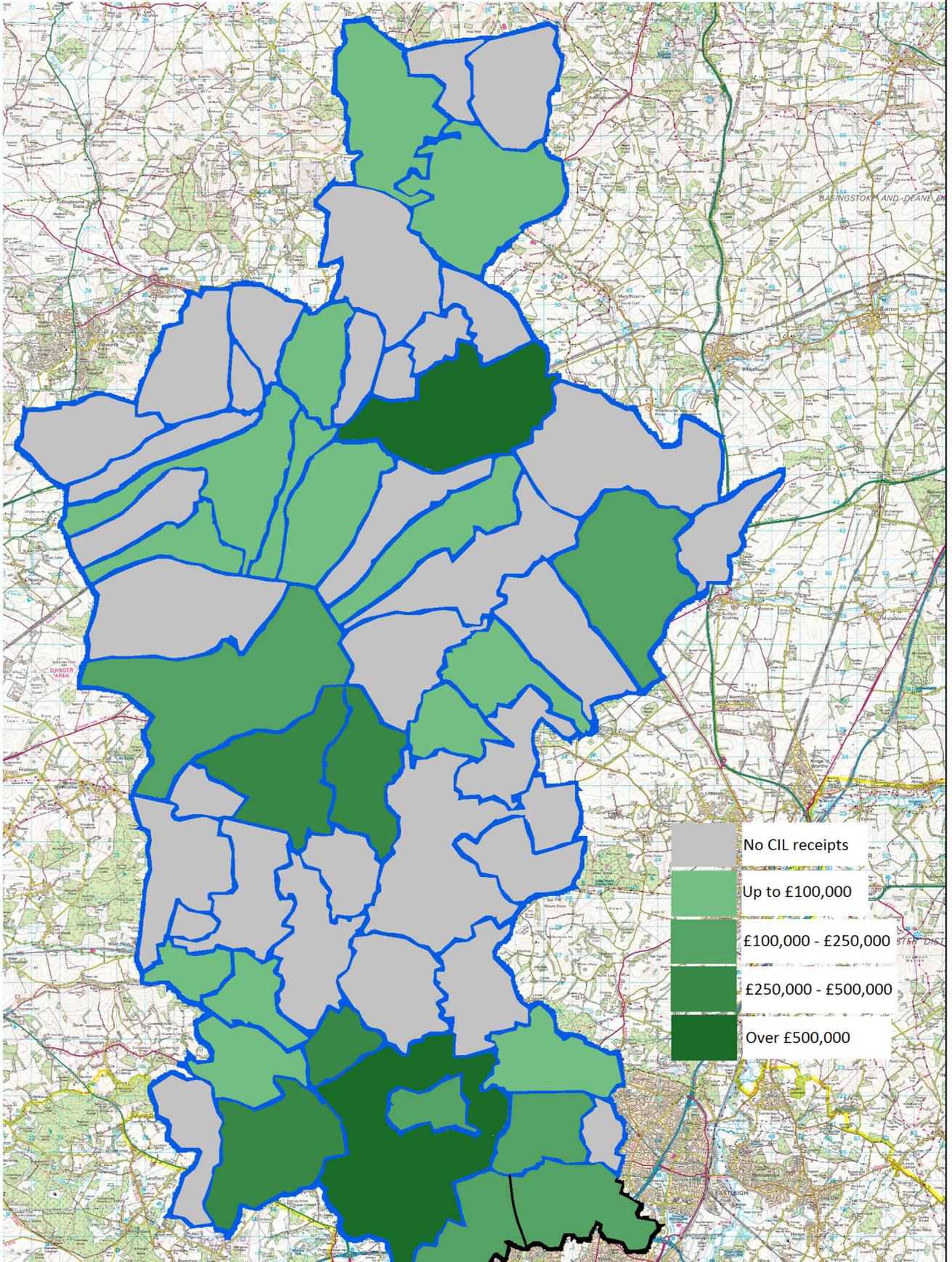
- Financial records are updated at TVBC once payment of the invoice has been received.
- Parishes and Members are given updates on the Section 106 in their area(s) twice a year.
- Updates can be requested by Parishes/Members at any point.

## Releasing Section 106 contributions

- Public Open Space contributions are open to proposals from Parish Councils, Members and Community groups.
- These proposals are sent out to Communities and Leisure, Finance, Policy, the Planning and Building portfolio holder and the ward members for the area relevant to the proposal.
- Provided all consultees are in agreement the available contributions can be released.
- For any proposals greater than £25,000 the application must also be taken forward to be considered by Cabinet.

<b>Parish/Town</b>	<b>Total Received</b>	<b>Neighbourhood CIL</b>
Romsey Extra	£1,684,536.77	£252,680.52
Andover Town	£775,924.53	£116,388.68
Awbridge	£460,068.56	£69,010.28
Houghton	£455,239.68	£68,285.95
Wellow	£332,208.67	£49,831.30
Broughton	£258,972.98	£38,845.95
North Baddesley	£160,709.39	£24,106.41
Nether Wallop	£146,698.10	£22,004.72
Over Wallop	£144,965.79	£21,744.87
Romsey Town	£128,451.78	£19,267.77
Chilworth	£111,505.47	£16,725.82
Barton Stacey	£109,481.36	£16,422.20
Nursling and Rownhams	£105,522.42	£15,828.36
Amport	£83,097.83	£12,464.67
Goodworth Clatford	£74,200.00	£11,130.00
East Dean	£51,450.00	£7,717.50
Monxton	£49,374.92	£7,406.24
Grateley	£45,162.99	£6,774.45
Leckford	£45,108.82	£6,766.32
Vernham Dean	£39,060.00	£5,859.00
Lockerley	£37,053.68	£5,558.05
Penton Grafton	£36,120.00	£5,418.00
Sherfield English	£34,752.94	£5,212.94
Hurstbourne Tarrant	£30,615.45	£4,592.32
Abbotts Ann	£18,060.00	£2,709.00
Stockbridge	£16,022.79	£2,403.42
Ampfield	£12,646.58	£1,896.99

# Borough Map



## Section 106-Cil - Scoping Form

### Test Valley Borough Council Overview & Scrutiny Committee

#### Panel Reviews - Scoping Template

1	<b>Review of Section 106-CIL Funds</b>																					
2	<p><b>Lead Member(s)/Chairman of Panel: Cllr Karen Hamilton</b></p> <p><b>Panel members</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 35%;"></th> <th style="width: 33%;">North</th> <th style="width: 32%;">South</th> </tr> </thead> <tbody> <tr> <td>Panel members</td> <td>Cllr Hamilton</td> <td></td> </tr> <tr> <td></td> <td>Cllr Swain</td> <td></td> </tr> <tr> <td></td> <td>Cllr Zilliah Brooks</td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table>		North	South	Panel members	Cllr Hamilton			Cllr Swain			Cllr Zilliah Brooks										
	North	South																				
Panel members	Cllr Hamilton																					
	Cllr Swain																					
	Cllr Zilliah Brooks																					
3	<p><b>Key Areas of Focus</b></p> <p>To undertake a review of the projects that section 106 and CIL funds have been utilised for during 2016-2022.</p> <p>NB: Community Infrastructure Levy came into force on the 1<sup>st</sup> August 2016.</p>																					
4	<p><b>What will be developed or reviewed?</b></p> <p>The purpose of the panel is to understand how 106 and CIL funds have been, where and why. The review will include the following:</p> <ol style="list-style-type: none"> <li>1. What funds have been received from 2018 to 2022?</li> <li>2. What have been spent and on what?</li> <li>3. Who decides how receipts are spent?</li> <li>4. Annual report of expenditure for each year.</li> </ol>																					
5	<p><b>Rationale – Why now/why at all?</b></p> <p>To understand what funds are received and how those funds are spent. To understand if budget restraint within the Council or if Covid has impacted on receipt of funds or expenditure. Is resource being taken from s106 and CIL receipts to cover other scenarios, when initially for other projects?</p>																					
6	<p><b>Anticipated Benefits</b> Understanding the full impact on public money spending. Are we</p>																					

	getting it right for the future of our communities?
7	<b>Resource Implications</b> Will require limited meetings and officer resource.
10	<b>Does the Project require Public Involvement</b> Not at this stage, possibly down the line.
11	<b>How will the Project assist the achievement of a Corporate Priority or Priorities?</b> The council's corporate plan has a strategic focus on growing the potential of communities and recognises the important role we play in future development. Councillors need clear guidance on the expectations of spending 106 and CIL funds.
12	<b>What do you want OSCOM to do now?</b> OSCOM to endorse this scoping document xxxx meeting.

## ITEM 12

### Programme of Work for the Overview and Scrutiny Committee

Report of the Head of Legal and Democratic Services

#### Recommended:

The Committee is requested to:

1. Review the outcomes on the work programme and recommendations update.
2. Approve the future work programme.

#### SUMMARY:

- The purpose of this report is to enable members to keep the Committee's future work programme and recommendations update under review.

#### 1. Background

- 1.1 Annex 1 tracks the recommendations to Cabinet and Council.
- 1.2 The Overview and Scrutiny Committee Task and Finish Panels update is presented at Annex 2 for the Committee's review and comments.
- 1.3 The Overview and Scrutiny Committee Work Programme is presented at Annex 3 for review and approval. The topics from the Away Day are in the process of being prioritised and will be included in the Work Programme once this has been finalised.
- 1.4 The Cabinet Work Programme is attached at Annex 4 for the Committee to consider.
- 1.5 Action tracking is attached at Annex 5.

#### Background Papers (Local Government Act 1972 Section 100D)

None

#### Confidentiality

It is considered that this report does not contain exempt information within the meaning of Schedule 12A of the Local Government Act 1972, as amended, and can be made public.

No of Annexes:	5		
Author:	Caroline Lovelock	Ext:	8014
File Ref:	N/A		
Report to:	Overview and Scrutiny Committee	Date:	2 November 2022

Part 5 – Action Tracking

Climate Emergency						
	Agreed			Start Date	Action	Progress Update
Recommendation	OSCOM 18.3.20	Cabinet	Council 10.06.20			
<p><u>Recommended to Council:</u></p> <p>That the draft Climate Emergency Action Plan annexed to the report be agreed.</p>	√		√		<p><u>Resolved at Council</u></p> <ol style="list-style-type: none"> <li>1. That the Climate Emergency Action Plan (Annex 1 to the report) be approved.</li> <li>2. That the Head of Planning Policy and Economic Development, in consultation with the Environment Portfolio Holder, be authorised to make changes of a minor nature to improve the presentation of the Climate Emergency Action Plan and correct typographical errors prior to publication.</li> </ol>	<p>A panel was set up by the Overview and Scrutiny Committee on 21 April 2021</p> <p>Overview and Scrutiny considered the panel’s report on 3 November 2021 and supported the findings in the report including a published version of the Climate Emergency Action Plan by spring 2022.</p> <p>The Climate Emergency Action Plan sets out that the Overview &amp; Scrutiny Committee will receive 6-monthly reports to aid with monitoring. The most recent report was presented in October 2021. The next report is programmed for April 2022.</p> <p>The Council’s greenhouse gas emissions reporting for 2020/21 was shared, which indicated the influence of the COVID-19 pandemic. Updates were provided on action delivery, this included; implementing changes to the mowing regime on some of the Council’s green spaces, adding electric vehicles to the fleet (replacing diesel vehicles), and supporting the delivery of the Andover Climate Day of Action</p>

Panel	Lead Member	Progress Update	Report back to OSCOM
Budget Panel	Councillor Matthews	<p>The panel had met on 28 June and considered the Outturn Report and discussed the revenue position for 2020/21 including the impacts faced by the Council as a result of the pandemic. The next meeting will be held on 4 October 2021.</p> <p>The panel had considered the draft budget and fees and charges for 2021/22 and 22/23. This was considered by Overview and Scrutiny as a separate item on 6 October 2021.</p> <p>Councillor Matthews emailed the progress made at the Budget meeting on 27 June to members of the Committee.</p> <p>Update given at the meeting. Next meeting on 17 January 2023.</p>	
Enforcement Panel	Councillor Burley	<p>Councillor Burley had met with the Head of Innovation and Strategy and the Head of Planning and Building to discuss how to take the review forward with the resources available. He anticipates having a first meeting with the panel in July to consider how to undertake the review within the provisions of the scope with the review starting formally in September. Members currently are Councillors Brooks, C Dowden, Parker and Warnes.</p> <p>Councillor Burley had emailed an update to the Chairman. The panel has met to look at how to take the review forward and had agreed a programme. The next meeting will look at the legislative framework for enforcement</p> <p>The Head of Planning and Building had given an interesting and in-depth presentation to the panel. The next meeting will be in November.</p>	

Panel	Lead Member	Progress Update	Report back to OSCOM
		<p>The meeting due to be held on 17 January 2022 was cancelled due to covid restrictions and will be rescheduled.</p> <p>The Enforcement Panel met on 6 April 2022 where they learnt of the challenges faced by the Enforcement Team. The Panel worked through useful scenarios of cases dealt with. The Lead Member, Councillor Burley, will meet with officers to see if there is any further information required. The next meeting will be held mid May.</p> <p>Councillor Burley has met with the Interim Head of Planning and Building and the Head of Strategy and Innovation to discuss the next steps. He is looking at a public engagement session and exploring how this would be formulated. He reported that the Panel were formulating recommendations around communications and processes.</p> <p>The panel recently met and the focus was to explore the performance of the planning enforcement function. There has been a lot of information and advice on how the Council has to work within legislation and this needs to be explained to residents</p> <p>The Lead Member will meet with the Head of Strategy and Innovation to discuss the next stage. The topic will feature at the next meeting of the Test Valley Association of Town and Parish Councils.</p>	
Communications Panel	Councillor Brooks	<p>The panel has received a presentation from the Community Manager to look at the role of members as community Councillors and how they communicate with their residents and communities. They also discussed how members and officers communicate with each other.</p> <p>The next panel meeting will be on 11 November to continue the discussion on members/officer communication, Member's area of the website and Member's bulletin, internal communications, website visioning and planning for a focus group.</p>	

Panel	Lead Member	Progress Update	Report back to OSCOM
		<p>The panel met on 11 November where they discussed IT and the website. Hope to get a new website in the spring. Lots of discussed communication between officers and members and residents. The next meeting will be held on 19 January 2022.</p> <p>The panel met on 19 January 2022 where they discussed template letters from across the Council that are sent out to residents. The next meeting will be held on 9 February 2022.</p> <p>Councillor Brooks has met with the Communications Manager who advised that she had not received any feedback from Members on the new Members' Information Bulletin. The Communications Manager will circulate a survey to members for their feedback. Councillor Brooks also discussed the new website and the new telephony system. She has also spoken to the Customer Services Manager about communication issues between Members and staff. Councillor Brooks requested that a workshop be held on the new telephone system for Members and staff. The Panel's recommendations will also focus on the template letters. Councillor Brooks was disappointed that only 4 people attended the communications focus group and she was working with Councillor Hamilton and Terry Bishop to try to get more groups involved.</p> <p>The Lead Member, Councillor Brooks reported that the Panel met on 22 February and the discussion focused on the website and the planned communications focus group. The Panel will send round a briefing note on their progress so far and ideas for the future.</p> <p>The Communications Panel have circulated a briefing note to all members to update them on what the Panel has discussed and the next steps. Focus Groups will be held in Romsey on 7 May and in Andover on 14 May 2022.</p>	

Panel	Lead Member	Progress Update	Report back to OSCOM
		<p>The Focus Groups scheduled to take place in May were cancelled due to lack of interest. The Lead Member will meet with Councillor Baverstock, the Communications Manager and Head of Strategy and Innovation to discuss the next steps.</p> <p>The Head of Strategy and Innovation reported the last meeting of the panel was cancelled due to the passing of the late Queen. Another meeting will be scheduled.</p>	
S106/CIL Panel	Councillor Hamilton	<p>Councillor Hamilton will meet with the Head of Planning and Building and the Head of Planning Policy and Economic Development to consider the way forward.</p> <p>The panel has been deferred to early 2022. In the meantime Councillor Hamilton will finalise the scoping document to come back to the committee for a final agreement.</p> <p>The Lead Member has met with the Head of Planning and Building, Head of Planning Policy and Economic Development and the Head of Community and Leisure who will put some information and then the panel can move forward. If anyone is interested in joining the panel then to let Councillor Hamilton know.</p> <p>The Lead Member, Councillor Hamilton explained that she had met with officers and updated the scope document. This will be presented to the next meeting of the Committee.</p> <p>The first meeting of the panel will take place on 6 June 2022.</p> <p>Councillor Hamilton reported that she had held 3 panel meetings. The next step was to meet with officers to start putting the report together.</p> <p>Councillor Hamilton reported that the report was currently being written and will come to the next meeting of the Committee.</p>	2 Nov 22

OVERVIEW AND SCRUTINY WORK PROGRAMME - NOVEMBER 2022

	*Scrutiny Indicator	Requested by	Purpose of Report (Responsible Officer / Member)
<b><u>2 NOVEMBER 2022</u></b>			
Climate Emergency Action Plan Update			To consider the Climate Emergency Action Plan ( <b>Head of Planning Policy and Economic Development</b> ) (30 minutes)
Work of the Community Safety Management Group			To be updated on the work of the Community Safety Management Group ( <b>Community Development Manager</b> ) (30 minutes)
S106/CIL Panel Report	3		To consider the final report from the S106/CIL Panel ( <b>Councillor Hamilton</b> ) (20 minutes)
<b><u>14 DECEMBER 2022</u></b>			
Round Table on the flexibility of planning call-ins			To understand the legislation and constitution in regards this subject ( <b>Head of Planning and Building</b> )
Communications Panel Report	3		To consider the final report of the Communications Panel ( <b>Head of Strategy and Innovation</b> ) (20 minutes)
Business Parks and Industrial Estates	4		An overview of the current position of the business parks and the impact they have on economic development within the borough ( <b>Head of Premises and Asset Management</b> ) (20 minutes)
New Ways of Working	4		Update on the approach being taken as part of the Council's New Ways of Working programme ( <b>Head of Strategy and Innovation</b> ) (20 minutes)
Authority's Monitory Report			To consider the findings from this year's annual Authority's Monitoring Report 2021/22 ( <b>Head of Planning Policy and Economic Development</b> ) (20 minutes)

\* Scrutiny Indicator Key:

1 : Holding to Account	2 : Performance Management	3 : Policy Review	4 : Policy Development	5 : External Scrutiny
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## ANNEX 3

	*Scrutiny Indicator	Requested by	Purpose of Report (Responsible Officer / Member)
<b><u>23 JANUARY 2023</u></b>			
Round Table on Leisure Provider	2		To look at service recovery, following restrictions lifted in July 2021.
Regeneration (Andover and Romsey)	4		Progress of south of Romsey Town Centre Masterplan and Andover Masterplan. <b>(Regeneration Manager) (20 minutes)</b>
Green Economy	4		To review how the Council capitalises on the opportunities of the green economy and what are the opportunities to promote Test Valley within this context. <b>(Head of Planning Policy and Economic Development) (20 minutes)</b>
<b><u>1 MARCH 2023</u></b>			
Round table on Affordable Housing and Homelessness Strategy			An understanding of how the Council is working to secure all types of affordable housing and how this is delivered across the borough. <b>(Head of Housing and Environmental Health)</b>
Review of the Climate Emergency and Countryside Portfolio Holder	1		To focus on village sustainability. <b>(Climate Emergency and Countryside Portfolio Holder) (45 minutes)</b>
<b><u>TBC</u></b>			
Review of the Area Planning Committee Pilot	2	Committee	The Review of Planning Committees be delayed until the Committees have received 'business as usual' for a period of 12 months after the date at which in the opinion of the Head of Planning and Building Service in consultation with the Planning Portfolio Holder, measures have been established to adequately address the issue of nitrate neutrality in planning applications therefore this item will be put on hold on the Work Programme <b>(Head of Planning and Building) (30 minutes)</b>

# Cabinet Work Programme

October 2022

## Further information

1. This is a formal notice under Regulation 9 of The Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012. This edition supersedes all previous editions.
2. Documents submitted to the Cabinet or Cabinet Member(s) for decision will be in the form of a formal report, which if public and non-urgent, will be available for public inspection on this website at least 5 clear working days before the date that the decision is due to be made.
3. Background papers for such reports are listed in this Programme where their identity is known in advance of the report being written.
4. Documents shown will be available from the Democratic Services Manager at Test Valley Borough Council, Beech Hurst, Weyhill Road, Andover, Hants, SP10 3AJ. They can also be contacted at [admin@testvalley.gov.uk](mailto:admin@testvalley.gov.uk).
5. Please note that additional documents relevant to those matters mentioned in the Work Programme may be submitted to the decision maker.
6. Whilst the majority of the Cabinet's business at the meetings listed in this Work Programme will be open to the public and media organisations to attend, this is formal notice under the above regulations that part of the Cabinet meetings listed in this Work Programme may be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.
6. To view details of the members of the Council's Cabinet who will be making these decisions, please click the link below:  
[Cabinet Members](#)

## KEY DECISIONS

A key decision is one which is likely

1. to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates;

or

2. to be significant in terms of its effect on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.

The Council's thresholds are

- |  |   |                  |
|--|---|------------------|
| a. Decisions on spending which are within the annual budgets approved by the Council                         | NO THRESHOLD  | NOT KEY DECISION |
| b. Decisions on cash flow, investments and borrowings.   | NO THRESHOLD  | NOT KEY DECISION |
| c. Decisions for spending or savings outside the budget, or included in the annual budget with reservations. | SPENDING EXCESS OF £75,000 PER ITEM IS A KEY DECISION |                  |

### **Arrangements for making representations to the cabinet regarding decisions contained within the work programme**

A member of the public may address the Cabinet in accordance with the Public Participation Scheme. Notice must be given to the Democratic Services Manager by noon on the day before the meeting.

Members of the public are welcome to write to the appropriate Head of Service as listed in the Work Programme on any matter where a decision is to be made.

**ANNEX 4**

Date of Decision	Item	Key Decision	Decision maker	May include information which is not to be made public*	Documents to be submitted for consideration	Head of Service	Notice of proposed decision first published
26 Oct 2022 Andover	Evaluation of New Neighbourhoods	Yes	Cabinet	Open	Report of the Planning Portfolio Holder	Head of Planning Policy and Economic Development	2 Aug 2022
26 Oct 2022 Andover	Infrastructure and Developer Contributions SPD	Yes	Cabinet	Open	Report of the Planning Portfolio Holder	Head of Planning Policy and Economic Development	15 Jun 2022
26 Oct 2022 Andover	Andover Town Centre Public Realm Manual SPD	Yes	Cabinet	Open	Report of the Strategic Regeneration and Partnerships (North) Portfolio Holder	Head of Planning Policy and Economic Development	1 Sep 2022
26 Oct 2022 Andover	Design Guide for Developers and Occupiers SPD	Yes	Cabinet	Open	Report of the Strategic Regeneration and Partnerships (North) Portfolio Holder	Head of Planning Policy and Economic Development	26 Sep 2022
26 Oct 2022 Andover	Medium Term Financial Strategy	No	Council	Open	Report of the Finance and Resources Portfolio Holder	Head of Finance and Revenues	18 Feb 2022
26 Oct 2022 Andover	Corporate Financial Monitoring (6 months)	Yes	Cabinet	Open	Report of the Finance and Resources Portfolio Holder	Head of Finance and Revenues	18 Feb 2022

**ANNEX 4**

26 Oct 2022 Andover	Vigo Park Recreational Management Strategy	No	Cabinet	Open	Report of the Community, Leisure and Tourism Portfolio Holder	Head of Community and Leisure	9 Sep 2022
26 Oct 2022 Andover	Energy Company Obligation (ECO4) Scheme of Publication of Statement of Intent	No	Cabinet	Open	Report of the Housing and Environmental Health (including Diversity and Inclusion) Portfolio Holder	Head of Housing and Environmental Health	3 Aug 2022
26 Oct 2022 Andover	Rural Prosperity Fund	Yes	Cabinet	Open	Report of the Climate Emergency and Countryside Portfolio Holder	Head of Planning Policy and Economic Development	7 Sep 2022
26 Oct 2022 Andover	Update to Local Development Scheme	Yes	Cabinet	Open	Report of the Planning Portfolio Holder	Head of Planning Policy and Economic Development	15 Sep 2022
7 Dec 2022 Andover	Fees and Charges	No	Cabinet	Open	Report of the Finance and Resources Portfolio Holder	Head of Finance and Revenues	18 Feb 2022
7 Dec 2022 Romsey	Asset Management Plan Update	No	Council	Open	Report of the Finance and Resources Portfolio Holder	Head of Finance and Revenues	18 Feb 2022
7 Dec 2022 Romsey	Capital Programme Update	No	Council	Open	Report of the Finance and Resources Portfolio Holder	Head of Finance and Revenues	18 Feb 2022

**ANNEX 4**

7 Dec 2022 Romsey	Allocation of Community Infrastructure Levy (CIL) Funds - Community Projects Reserve	Yes	Cabinet	Open	Report of the Planning Portfolio Holder	Head of Planning and Building	15 Sep 2022
18 Jan 2023 Romsey	Budget Forecast Update	No	Cabinet	Open	Report of the Finance and Resources Portfolio Holder	Head of Finance and Revenues	24 Jun 2022
22 Feb 2023 Andover	Revenue Budget & Council Tax Proposals	No	Cabinet	Open	Report of the Finance and Resources Portfolio Holder	Head of Finance and Revenues	2 Aug 2022
22 Feb 2023 Andover	Capital Strategy 2022/23 to 2027/28	No	Council	Open	Report of the Finance and Resources Portfolio Holder	Head of Finance and Revenues	2 Aug 2022
22 Feb 2023 Andover	Treasury Management Strategy	No	Council	Open	Report of the Finance and Resources Portfolio Holder	Head of Finance and Revenues	9 Aug 2022
12 Apr 2023 Andover	Write off of uncollectable debts	No	Cabinet	Open	Report of the Finance and Resources Portfolio Holder	Head of Finance and Revenues	2 Aug 2022
12 Apr 2023 Andover	Carry Forward of Unspent Revenue Budget	No	Cabinet	Open	Report of the Finance and Resources Portfolio Holder	Head of Finance and Revenues	2 Aug 2022

## ACTIONS FROM LAST MEETING

## ANNEX 5

Agenda item title	Action type	Action	Owner	Comments
<a href="#">Corporate Action Plan Annual Review</a>	Follow-up from Meeting	<a href="#">Where is the Youth Employment Hub in Romsey and how is this being publicised?</a>	James Moody	
	Follow-up from Meeting	<a href="#">Breakdown of affordable housing tenures of the 408 affordable properties built in the last year and check if there is any information about the relationship between average rents and average local salaries.</a>	James Moody	
	Follow-up from Meeting	<a href="#">How many Ukrainians are being hosted in Test Valley?</a>	James Moody	
<a href="#">Cost of Living</a>	Follow-up from Meeting	<a href="#">What is the Council doing to mark and promote Business Week in September?</a>	James Moody	
	Follow-up from Meeting	<a href="#">Stats on the cost of living website page</a>	James Moody	
<a href="#">Democracy and Governance Portfolio Presentation</a>	Follow-up from Meeting	<a href="#">Head of Legal and Democratic Services to hold a GDPR refresher training for Members</a>	James Moody	
	Follow-up from Meeting	<a href="#">Update following on from the Pentagal pilot</a>	Emma Horbury	Taking a review of the system to the MDCG on 7 November 2022
	Follow-up from Meeting	<a href="#">Are there any single points of failure, what are the backups.</a>	James Moody	
	Follow-up from Meeting	<a href="#">Report back on outcomes following the review of structure and services</a>	James Moody	
	Follow-up from Meeting	<a href="#">Information required on total infrastructure rebuild and backup archive</a>	Stuart Marks	We have SAN replays every 2 hours, so we can bring up the TVBC estate at WCC with a 2 hour (max) loss of data. The estate takes 2 hours to recover the infrastructure before we then start recovering the individual applications on an agreed order.
<a href="#">Update on the progress of the development of the Corporate Plan 2023 to 2027</a>	Follow-up from Meeting	<a href="#">Are there any Disparities between Romsey responses to the Survey and Romsey Future</a>	James Moody	